

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Re. No.4199/2006/J4

Dated: .05.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT COLLECTOR HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **29.05.2007** AT 4 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. SDC (L.A), NAGAPATTINAM.
2. S.T., (L.A) NAGAPATTINAM.
3. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
4. E.E., (TWAD)
5. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
6. MUNICIPAL ENGINEERS,NAGAPATTINAM & VEDARANYAM
7. AE -TNSCB, NAGAPATTINAM.
8. NCRC & NGOS.
9. APO, (TDIU),
10. EO. (TOWN PTS), THARANGAMBADI & VAILANKANNI,

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMEDLY RDO, NAGAPATTINAM, MAYILADUTHURAI, EE-PWD, ECEO, DEO, DEEO, NAGAPATTINAM, S.T., (R&R), NAGAPATTINAM.GGF, IID TRUST, JOSEPH EYE HOSPITAL, HOLLY CROSS, KUDUMBAM, ROTARY, SIFFS, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
BDO's	All habitations	Listing of construction activities	Respective Local Bodies	All BDO's gave list to TDIU. EO's and Municipalities should furnish by this week.
Bitsunami	Naluvadhpathy	Poor strength of labour force	ADB Engr. / NGO	As on date more than 80 labourers are working as reported by NGO. The NGO assured that, all the houses will be handed over by July 1 st week.
Build	Chandrapadi	Allotment of houses	ST,LA / BDO	House No. to be marked in all houses. Work in respect of 30 houses completed in all respects. However, NGO has to ensure that all houses should be occupied by the beneficiaries in 3 days. BDO has to report on 1.6.07.
CARE India	Palaiyar	Allotment of houses /	RDO	RDO to take immediate action.
		Non started houses	NGO	Reported to have internal problems. However, work will be commenced within 15 days.
	Madavmedu	EB House connection	TNEB / NGO	E.B connection completed for 605 houses by TNEB. For remaining houses will be completed within a week.
		Finalisation of beneficiaries	NGO /SDC, RR / ST, LA	Service wire to be provided by NGO for 81 houses. Work will be completed by this week by NGO
	Madavmedu	7 Non started houses	NGO	NGO reported that for few cases beneficiaries are reluctant to produce any document. Notice to them to be issued by SDC, RR. The NGO furnished separate lists for in-situ and new beneficiaries. The list has to be finalised by ST, (LA) in consultation with TSO Sirkali.
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO	NGO assured to increase 150 labour force by next week so as to hand over the houses in 3 months.

CASA	Thoduvai	Stability Certificate	EE, TDIU	Not yet given
	Thoduvai	EB connection for Community Hall	BDO / TNEB	BDO to speak President and ask him apply to EB and pay the demand.
	Thoduvai	Land Filling for last three rows of houses	TDIU / SDC-RR	To include in Sub-Project Proposals. Letter to be written to PWD / WRO to raise and strengthen the bunds adjoining the constructions site.
CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	Officials absent. To be informed over phone and instructed to furnish details by next meeting.
CEE South	Kodiyampalayam	Poles shifting for 4 houses	TDIU	Demand given by EB to TDIU on 17.05.07 for sanction.
CSI	Sellur	Providing septic tanks	TDIU (Narayanasamy)	TDIU assured to give estimates by Thursday
		Temporary toilets	BDO / TDIU	Estimates given by BDO on 22.05.07. TDIU has to sanction the amount.
		Closing of a pit	TDIU	To be leveled
CWBC	Dharkas (Thonithurai)	EB House connection	NGO/TNEB	Work completed. Houses will be handed over by next week after consulting the donor – As reported by NGO
DPG	Vanavanmahadevi	House allotment	DPG/RDO/	Beneficiary list was finalised for all 185 completed houses occupied by beneficiaries. For remaining, RDO assured to finalise by next week.
		4 in-situ houses non started due to site not cleared by beneficiaries	BDO	BDO sort out this issue by 30.05.07 and report to Collector.
	Vellapallam	Availability of site	TMSSS /	TDIU to prepare estimate for service wire connection (Thiru. Narayanasamy of TDIU to sort out)
		EB application	TDIU	Sanitation will be provided by TMSSS. TMSSS to give EB application for all sites.
	Kameshwaram	Shifting of poles	TDIU	Demand given by EB on 23 rd to TDIU for sanction.
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op)	Reported that 16 shops are needed. Out of this for 2 shops mere change of shop will be sufficient. For 2 shops proposal to be sent to Govt. For 10 shops Collector can issue orders. For 2 shops number of cards is lesser. – Report on action taken should be given in next meeting. Officials to be informed over phone.
GGF (Absent)	Madathukuppam	Service Wire connection	NGO	Internal wire connection completed service wire work is under progress.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	RDO Myd finalised the list. The finalised to be given in 2 days.
HOLY CROSS (Absent)	Kesavanpalayam	House allotment	RDO	Allotment said to have been done by RDO as reported by EO. Inauguration fixed on 7 th June 2007. Land leveling is under progress.
		Approach Road and Internal Road	EO	Tender opening on 13.06.07.
		Issuing of completion certificate	EE TDIU	Completion certificate will be issued by TDIU this week.

IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO / SDC RR	SDC, RR to put up letter to RD Secretary to take over the site by Government marking copy to PO, DRDA.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		No one is working in Thethi site for the past two weeks. No one is working in Ambedkar Nagar site for the past one week.
Jamiat Ulma Hind	Thethi	Handing over of land	NGO / BDO	BDO to arrange for handing over of land.
KARAM (Absent)	Thethi	Incomplete construction	SDC,RR	SDC, RR to put up letter to RD Secretary to take over the site by Government marking copy to PO, DRDA.
	Kameshwaram	Incomplete construction work.	TDIU/EE	To take up the pending work under ADB schemes.
LWS	Thirumullaivasal	EB house connection	NGO	NGO has to finish the work by this week.
	Palayar (Dharkas)	1 in-situ and 8 new non started houses Deletion of One Beneficiary & addition of two more as reported by NGO.	DRO, RR	8 beneficiaries are not willing to relocate. DRO RR will inspect the site and sort out this issue. To verify and report.
	Thirumullaivasal	Inauguration of 2 nd week of July	NGO / BDO / RDO	To ensure all houses get EB connection, water supply and sanitation facilities and all houses are allotted and beneficiaries got allotment orders from Tahsildar, before inauguration.
Lions Club (Absent)	Arcottuthurai	50 Non MoU houses	NGO	BDO assured to inform the NGO about this issue. ST (LA) to contact with NGO to taken over the land by Govt. name.
PCI (Absent)	Kameshwaram	Beneficiaries not occupying the houses	BDO	BDO to sort out this issue by this week.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses	-	<ul style="list-style-type: none"> • Hope Kollkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. • Lions Club, Vedaranyam given MoU copy.
REAL PLAN	Chandrapadi	20 Non started houses	NGO/BDO	Approach road will be cleared by BDO in 2 days.
	Sellur	Wiring and colour washing to 100 houses	NGO	Colour wash completed for all houses for 40 houses internal wire work completed.
		Completion of construction works	NGO	To complete all houses in all respect before 30.06.07.
		EB house connections	TNEB	NGO gave EB applications today to EB.
		Land acquisition for approach road connecting burial ground and Nagapattinam Municipality.	SDC, LA	Temple land identified. Land Acquisition is under progress.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Proposal ready for approval will be given to Collector today.
Additional OHT	TWAD	Calling for tender in 10 days.		

Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Fund to be diverted to Municipality.
Salvation Army	North Poigainallur	Beneficiaries list	RDO	For 18 houses, list finalised. For remaining, it will be finalised in 10 days.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	BDO to arrange to get gift deed immediately from NGO. Notice already issued to NGO.
SEVAI	Poombuhar	Land filling	APO TDIU	Proposals sent to PIU's office on 18 th . APO to followup.
Seva Bharathi	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/SDC LA / NGO	For all 248 completed houses beneficiaries list finalised. However, Panchyatars were asked to given the list block wise for all 62 blocks. It will be settled within 10 days. NGO to ensure that all 248 houses are fit for occupation in all respects.
		3 Temporary EB connections	TNEB	Only one connection provided. EB sort out the issue today and speak to Collector over phone.
		Finalisation of beneficiaries	RDO / SDCLA	To finalise the number so as to decide no. of houses to be allotted to TNSCB
		Shifting of EB poles	TNEB	Demand yet to be given by TNEB.
	Melamoovarkarai	88 Non started houses	NGO	Approved layout to be given today
	Muttam	62 Non started houses	NGO	Approved layout to be given today
	Panangudi	Toilets will not be constructed by NGO	TDIU	To include in sanitation proposals.
SIFFS	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	19 new houses 289 in-situ houses 345 in-situ houses. 653 houses non started. Toilets not constructed	SIFFS / ADB Engr./RDO Mayilauthurai	<ul style="list-style-type: none"> ✚ NGO promised to commence the construction of toilet in the month of June. ✚ Inauguration done for 451 houses. 95% occupancy reported.
	Karan Theru / Pudhupalayam	Approach Road	EO	Approach will be finished in two days.
	Sathangudi Chinnangudi	Non started in-situ houses	SDC, LA	To discuss wity the Panchyatars to vacate the in-situ sites.
SOS	Pudhukuppam	Finalisation of beneficiaries / Pending work	RDO / NGO	<ul style="list-style-type: none"> ✚ RDO finalised 115 beneficiaries. All have occupied. Balance to be finalized by next week. ✚ NGO assured that all pending works for 35 houses will be completed by June end.
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender to be called for.
TMSSS	Vailankanni (pookaratheru)	165 non started houses	SDC/RR	Proceedings to be issued to allot these houses to TNSCB.
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat.
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality/Vdm.	Proposals sent to CMA. Reply awaited.
			ADB, TDIU	For Andhanapettai, estimates given to PIU.
	Andanapettai & Sellur		ADB, TDIU	For Sellur, estimate prepared will be put up for Collector approval today.
	Savariyar Kovil	One of the contractor is a non performer	NGO	The NGO has finalised the same contractor and work will be started this week. Materials collected.
All Sites	Service connections to houses	NGO / TDIU / Vedaranyam Municipality	To prepare estimate and get sanction from Collector. Works to be started as soon as possible. TMSSS to give EB applications for all sites. TMSSS 126 application given for Sellur and 168 for Andanapettai. TMSSS should give remaining application immediately. Amount to be sanctioned by TDIU immediately.	

TMSSS	Kollitheevu	Widening of approach road	Municipality	Municipality reported that this can not be taken up as on one side, Buckingham canal is passing and on the other side, there is dispute over lane between to private individuals. Now the NGO is carrying the materials as head loads for about 200 meters.
	Sellur	Soil test report	TDIU	Estimate under preparation.
		Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	
		Providing culvert	TDIU	
		Providing culvert	TDIU	
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	
	Kollitheevu	Widening of approach road	TDIU	Existing road river bank and on northern side due to private party disputes no possibility for widening as told by Municipal Engr.
Sellur-2, Andanapettai-1, Saveriyarkovil-2, Mahalakshmi Nagar-1	ICDS centre Building Plan approval.	PWD/Buildings.	To be contacted over phone.	
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner / Engr	Municipal Engr assured that, Tax assessment work is in progress.
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies	For Vanavanmahadevi, Panchayat President to give applications for streetlights. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam.
UEL CI (Absent)	Sellur	Individual House connections	TDIU / NGO	UEL CI 100 application given. Amount to be sanctioned by TDIU immediately.
		Service connections	NGO	Work in progress
		Retaining wall to the pond adjoining the UEL CI site	TDIU	Estimate under preparation
		Internal wiring	NGO	Work is under progress.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	95 Non started houses	NGO	To start immediately.
		7 Temporary EB connections	TNEB	Out of 7 application 3 connections provided by TNEB. For the remaining 4, Registration fees were paid by the NGO today only.
		Individual House Connections	NGO / ST,LA	EB applications for 792 houses to be submit immediately.
	Kallar	Internal Road, Septic tanks, Drainage facility	TDIU	Tender called for except for septic tanks.
		Deepening and widening of the channel and connecting it to Kaduvayar	TDIU	Proposal to be prepared.
	Papakovil	To provide Bus stop	TNSTC / TDIU	Put up letter to The Manager of TNSTC
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President should give application to the TNEB.
		Street Light Connections	TNEB	Pending for shortage of bulbs.

YMCA	Sellur	Water pipeline connections for 2 rows of houses	TWAD	Will be attended to this week.
		Land filling	TDIU	To commence land filling for 50 houses.

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Basement level 10 houses grade beam completed 10 houses
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work completed for 10 houses.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Earth work completed for 18 houses. Plain cement concrete under progress for 12 houses.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work progress for 20 houses.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Earth work progress for 40 houses.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	20 Column erection work is in progress.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Column erection work for 18 houses.
BSNL Package				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and re-tendered again fixed after receiving the new S.R.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TDIU	Vanagiri	130 (new) houses	TDIU	Plain cement concrete completed for 20 houses.
		51 (new) houses		Earth work under progress for 15 houses
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work under progress for 2 houses.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work completed – 60 houses plain concrete 11 houses, footing 5 houses.

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31st May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.

9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB.
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	4.06.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	4.06.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./...
District Collector,
Nagapattinam.

/By Order/

Special Tahsildar (R&R)
Nagapattinam.

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to : Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam

Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam