

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Re. No.4199/2006/J4

Dated: .06.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT REVENUE OFFICER (R&R) HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **25.06.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. SDC (L.A), NAGAPATTINAM.
2. RDO, NAGAPATTINAM
3. S.T., (L.A) NAGAPATTINAM, MAYILADUTHURAI
4. E.E.,APO (TDIU), NAGAPATTINAM.
5. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
6. E.E., (TWAD)
7. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
8. MUNICIPAL ENGINEERS VEDARANYAM, TOWN PLANNING INSPECTOR, NGT
9. AE -TNSCB, NAGAPATTINAM.
10. PA TO CEO, DEEO, NAGAPATTINAM, SUPDT. DEO, NAGAPATTINAM
11. DISTRICT SUPPLY OFFICER, NAGAPATTINAM
12. NCRC & NGOS.
13. SUPDT.(TDIU), NAGAPATTINAM
14. EO. (TOWN PTS), THARANGAMBADI & VAILANKANNI
15. SUPT. O/o DEPUTY REGISTRAR CO-OPERATIVE (PDS)

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMEDLY EE-PWD, RDO, MAYILADUTHURAI, BUILD, CARE PLAN, EFICOR, GGF, HOLY CROSS, IID TRUST, JOSEPH EYE HOSPITAL, KUDUMBAM, MATA AMIRTHANANDAMAYI, PCI, SEVA BHARATHI, SIFFS, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
AREDS	Papakovil	Laying of approach road and land filling	TDIU	Internal road tender opening on 26.06.07.
		EB House connection for 2 houses	TDIU/TNEB	Amount sanctioned by TDIU & TNEB to execute the work this week. Pending for two weeks.
	Villunthamavadi, Papakovil	Stability Certificate	TDIU	To be given this week.
BDO's	All habitations	Listing of construction activities	Respective Local Bodies	A copy of the list submitted by BDOs / EOs to TDIU should be handed over to DRO, RR. Both Municipalities are yet to submit the details. Pending for more than one month.
Build	Chandrapadi (75)	Completed but not handed over houses	BDO/ST,LA	ST, LA and BDO should go on 28.6.2007 for allotment.
	Chandrapadi	Dismantling temporary shelters	BDO	To dismantle next week.
CARE India	Palaiyar	Completed but not handed over houses (545)	RDO / TNEB / TWAD/ TDIU/ BDO	To be given this week. Pending for three weeks. CRA instructed to complete the entire allotment at the earliest.
		EB House connection	NGO / RDO	The NGO to provide service wire immediately.
	Madavmedu	Finalisation of beneficiaries	NGO / RDO	List given by NGO will be approved in this week.
	Madavmedu	Crossing of EB lines	TDIU /	Estimate given by EB to TDIU for shifting EB lines crossing over 4 houses. TDIU has to sanction the amount immediately.
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO / TNEB	Labour force increased as per ADB Engr. statement. EB application will be submitted in the name of beneficiaries if there is no dispute otherwise shall be given in the name of District Collector and shall be completed before end of this week.
CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	EE has assured to send the sub project proposal to PIU. Pending for two weeks.
	Pushpavanam	Dismantling of temporary shelters	BDO	To dismantle next week.

CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO/RDO	CEO examined and relocation in two habitations Kallar & Nambiyar Nagar. RDO to make arrangements for getting stability certificate from PWD and building license from concern Tahsildar.
CSI	Sellur	Providing septic tanks	TDIU (Narayanasamy)	Type design to be obtained from TDIU. Then tender will be called this week.
		Temporary toilets	BDO / TDIU / SDC RR	Temporary shelters dismantling amount can be utilised as suggested by PO / DRDA.
		Prevention of theft	Superintendent of Police, Ngt	D.O. Lr. already sent today to Superintendent of Police, Nagapattinam.
		Completed but not handed over houses	RDO / NGO / EB / TWAD	CRA instructed to allot and handover the 70 completed houses immediately after completing all pending works.
CWBC	Dharkas (Thonithurai)	Completion Certificate	TDIU	To be given this week.
DPG	Vanavanmahadevi	House allotment	DPG/RDO	Beneficiary list was finalised for 245. 195 occupied by the beneficiaries. Remaining will be occupied early.
	Vellappallam	Service wire connection	TMSSS / TDIU	Work under progress.
		Land acquisition	SDC LA	To be finalised this week.
	Andanapettai	EB application	TDIU / TNEB	Sanitation will be provided by TMSSS. TMSSS is to submit EB application to all the houses (220+210+285) to TNEB.
	Villunthamavadi (South)	Approach to Mayanam	TDIU	To include in sub project proposals.
	Vanavanmahadevi	Streetlights	TNEB / TDIU	TDIU has to sanction the demand given by EB.
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op) / JD Fisheries	DSO/JR co-operative to finalise this week.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO	Nobody is working as reported by BDO. Govt. can take up these houses. TDIU to prepare estimates. 1 HT line to be shifted.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	RDO to allot houses immediately.
HOLY CROSS (Absent)	Kesavanpalayam	Approach Road and Internal Road	EO	Tender opening on 13.06.07.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO / SDC RR	For the past one month no workers were available in all these sites. Government will take over these houses. TDIU has to prepare estimate for partially completed houses in Thethi 67 (New), Ambedkar nagar 65 and Thethi 9 (in-situ).
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		
Jamiat Ulma Hind	Thethi	Handing over of land	NGO	Notice served. The NGO co-ordinator assured to by SDC,LA to complete the incomplete the construction work by soon. And handing over of land to Government early. If not complied, Govt. to take over these houses.
		Incomplete construction	SDC,RR	
		Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	
Joseph Eye Hospital (Absent)	Poombuhar	EB house connections for some in-situ houses	BDO / TNEB	Issue reported by BDO. BDO has to collect applications and handover to EB.
KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE	To take up the pending work under ADB schemes. A report sent to PIO, Chennai. TDIU EE, follow up.
		Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 80 completed houses immediately after completing all pending works.

LWS	Thirumullaivasal	Service wire connection	NGO	Service wire connection for 30 houses. Work is in progress.
	Palayar (Dharkas)	1 in-situ and 8 new non started houses Deletion of One Beneficiary & addition of two more as reported by NGO.	DRO, RR	8 beneficiaries are not willing to relocate. DRO RR will inspect the site and sort out this issue by this week.
	Thirumullaivasal	Inauguration of 2 nd week of July	NGO / BDO / RDO / EE, TWAD	All the basis amenities to be completed within two weeks.
Lions Club (Absent)	Arcottuthurai	50 Non MoU houses	NGO / BDO	BDO reported that NGO will arrange for donating the land as gift immediately. BDO to follow up and report by this week.
PCI (Absent)	Kameshwaram	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 50 completed houses immediately after completing all pending works.
PDA	Seruthur	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 200 completed houses immediately after completing all pending works.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses.	BDO's /DRO	<ul style="list-style-type: none"> • Hope Kollkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. • TDIU to take up the pending works at Neithal Nagar constructed by Ramakrishna Mission as suggested by OSD R&R • VDS, MoU to be prepared and handed over this week. • VDS (Arapallam, Nallur and Muthalaimedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are constructed to stop the work till then.
REAL PLAN	Chandrapadi	20 Non started houses	NGO/BDO	15 houses started. Remaining 5 will be started this week.
	Sellur	Wiring for 100 houses	NGO	For 40 houses internal wire work completed.
		Completion of construction works	NGO	To complete all houses before 30.06.07.
		EB house connections	TNEB	To be completed by TNEB this week.
		Land acquisition for approach road connecting burial ground and Nagapattinam Municipality.	SDC, LA / EE TDIU	SDC, LA inspected prior entry permission to be obtained from HR & CE and the lands to be hand over to EE/TDIU for the formation of road.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Collector instructed to give proposals immediately.
		Additional OHT	TWAD	Calling for tender in 10 days.
		Water pipe lines not yet laid	TWAD	Will be completed this week.
	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 100 completed houses immediately after completing all pending works.	
Sangilikuppam	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 30 completed houses immediately after completing all pending works.	

Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office. Municipality to take follow up action.	
Salvation Army	North Poigainallur	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	CRA instructed to allot and handover the 44 completed houses immediately after completing all pending works.	
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	BDO to arrange to get gift deed immediately from NGO. Notice already issued to NGO.	
SEVAI	Poombuhar	Land filling	APO / TDIU	Proposals sent to PIU's office. APO to follow up.	
Seva Bharathi	Keechankuppam (Boat Yard)	Completed but not handed over houses	RDO / Municipality/ EB / TWAD	CRA instructed to allot and handover the 248 completed houses immediately after completing all pending works.	
		Shifting of EB poles	TNEB	EB demand forwarded to TDIU by SDC,LA. To be sanctioned from TDIU.	
	Melamoovarkarai Muttam	88 Non started houses	NGO	NGO to start immediately.	
		62 Non started houses	NGO	NGO to start immediately.	
	Panangudi	Septic Tanks will not be constructed by NGO	TDIU	To be sanctioned from TPIU	
SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	19 new houses 289 in-situ houses 345 in-situ houses. 653 houses non started.	SIFFS /RDO Mayilauthurai	RDO to sort out this issue by this week.	
		Karan Theru / Pudhupalayam	Approach Road	EO	Will be rapid this week.
		Sathangudi Chinnangudi	Toilets not constructed	NGO	✿ NGO promised to commence the construction of toilet this month.
SOS	Pudhukuppam	Remaining 35 houses	RDO / NGO	✿ RDO to do allotment for remaining 35 houses	
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender to be called for.	
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	SDC/RR	TMSSS again expressed willingness to take up these houses. TMSSS has to give written affirmation before this week.	
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat and reply expected this week.	
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.	
	Andanapettai & Sellur		ADB, TDIU	For Andhanapettai, estimates given to PIU. For Sellur, estimate prepared. (Will be put up for Collector approval).	
	Savariyar Kovil	One of the contractor is a non performer	NGO	Work will be commenced by this week.	
	All Sites	Service connections to houses	NGO / TDIU / Vedaranyam Municipality	To prepare estimate and get sanction from Collector. Works to be started as soon as possible. TMSSS to give EB applications for all sites.	
	Arcottuthurai, (250+44) Chavadikuppam, (100) Maniyantheevu, (23) Sellur, (150) Vailankanni (150)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	CRA instructed to allot and handover the 44 completed houses immediately after completing all pending works.	

TMSSS	Sellur	Soil test report	TDIU	Will be obtained in this week has reported during this week meeting.
		Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	Estimate under preparation. Collector instructed to complete this work by this week.
		Providing culvert	TDIU	
		Providing culvert	TDIU	
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	
Sellur-2, Andanapettai-1, Saveriyarkovil-2, Mahalakshmi Nagar-1	ICDS centre Building Plan approval.	PO, ICDS	Pending for more than 20 days.	
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner	Municipal Engr. has assured that, Tax assessment work is still in progress and will be completed this week.
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB / TDIU	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Demand given by TNEB. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam. Work is in progress.
UELCI	Sellur	Individual House connections	TDIU / NGO	UELCI 100 application given. Amount to be sanctioned by TDIU immediately.
		Retaining wall to the pond adjoining the UELCI site	TDIU	Estimate under preparation
		For the 2 nd site water pipe line not laid	TWAD	Will be completed this week. Pending for two weeks.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Demarcation of land	RDO	To demarcate the land was falling under urban and rural areas and BDO to erect name board indicating the same.
		Individual House Connections	NGO / ST,LA	EB applications for 792 houses to be submitted immediately.
		Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality to send the proposals to CMA this week.
	Kallar	Internal Road, Leech pit, Drainage facility	TDIU	For internal road tender will be opened on 26.06.2007. For sanitation, type design approval is awaited from PIO.
		Deepening and widening of the channel and connecting it to Kaduvayar	PWD / WRO	Attended the meeting instructed to prepare the estimate immediately.
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications.
	Savariyarkoil 1 (205)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	CRA instructed to allot and handover the 44 completed houses immediately after completing all pending works.
YMCA	Sellur	For 2 rows, water pipe line not yet started	TWAD	Tender opened on 20.06.2007.
		Land filling	TDIU	Yet to be sanctioned from PIO / TPIU

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Earth work 8, Foundation Concrete laid 20, Basement 15, Lintel 15
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work 85, Foundation Concrete laid 42, Basement 22.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Earth work 42, Foundation Concrete laid 15, Basement 33.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work 48, Foundation Concrete laid 29, Basement 11.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Earth work 18, Foundation Concrete laid 7.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Basement level 10 Nos. Grade beam to laid for 5 Nos. Grade beam to be laid 3 Nos. Earth work for 2 Nos.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	Preparation for layout and estimates.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level and inside fillings inside fillings is in 51 Nos

BSNL Package				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Out of 362, tender called in 28.06.07 for 264 houses for the balance 98 layout and estimate is under preparation.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Boat yard (Keechankuppam)	191 (new) houses	-	Layout and estimates preparation.

TDIU	Vanagiri	130 (new) houses	TDIU	Earth work 75, Foundation Concrete laid 15, Basement 40.
		51 (new) houses		Foundation Concrete laid 51
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work 57, Foundation Concrete laid 5.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work 152, Foundation Concrete laid 21, Basement 60.

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31st May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.

11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	3.07.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	3.07.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

Sd./...
District Collector,
Nagapattinam.

/By Order/

for District Collector,
Nagapattinam.

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to :

1. Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
2. Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam
3. The Superintendent of Police, Nagapattinam.
4. The Joint Director, Fisheries, Nagapattinam.
5. EE, PWD (WRO) Thiruvarur.
6. EE, Fisheries (Eng. Division), Thanjavur.
7. PO, ICDS, Nagapattinam.