

# MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

**Rc. No.4199/2006/J9**

**Dated: .3.2008.**

**Collector's Office,  
Nagapattinam.**

THE DISTRICT COLLECTOR HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **24.03.2008** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

DRO,RR, SDC,LA, RDO, NAGAPATTINAM/ MAYILADUTHURAI,APO, EE TDIU AEE,AES (TDIU), NAGAPATTINAM, AEE, TWAD (RWS), THIRUVARUR, EE, TWAD, AEE (TSUNAMI) UNIT II RWS/TWAD/NAGAI, EO, VAILANKANNI/THARANGAMBADI, ST,RR, NAGAPATTINAM, ST,LA MAYILADUTHURAI, AEE, TNSCB, NAGAPATTINAM, AEE, TNEB / SOUTH, NAGAPATTINAM/THARANGAMBADI, AEE MUNICIPALITY, NAGAI BDO'S NAGAPATTINAM, KOLLIDAM, KEELAIYUR, THALAINAYAR, SIRKALI SEMBANARKOVIL VEDARANYAM, THIRUMARUGAL, SUPT. AD SURVEY, NAGAPATTINAM, PA, KATTIDAMAIYAM EE & AEE, O&M, TNEB, SIRKALI/KOLLIDAM,NAGAPATTINAM/VEDARANYAM, AEE, VEDARANYAM MUNICIPALITY, PA, RDO, MAYILADUTHURAI, NCRC & NGO'S

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMELY MUNICIPAL COMMISSIONER, NAGAPATTINAM /, CSI, GGF, PDA, SALVATION ARMY, VDS, ISED.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

## **I. Completed but not occupied**

NGO	Habitation	Problem	Department / Official Responsible	Solution
CARE India	Palaiyar	Completed but not handed over houses (565)	RDO	<ul style="list-style-type: none"> <li>☒ 565 Handed over as told by NGO</li> <li>☒ Nobody is present from RDO Office, Mayiladuthurai.</li> </ul>
	Madavamedu	Shifting of 12 EB Poles laid on the middle of the road.	TNEB	Estimates under preparation will be handed over by Thursday. Approximately 1.30 lakhs EB to do the work without waiting for funds.
CASA	Thoduvaai	Land Filling	EE,TDIU NGO	Proposals pending for clearance (6.8 crores proposal)
CARE PLAN	Kottaimedu	Houses not yet handed over	RDO	RDO to finalise and allot houses 31 <sup>st</sup> March '08.
CSI	Sellur	Construction of houses	NGO	BDO reported that only 102 are working, CARE PLAN submitted tentative schedule of completion. As per that they may handover all 165 by May '24.
		Providing septic tanks	EE / TDIU	Work order issued on 08/2006 not yet completed, three months due for completion. The might have been completed by 11/2006. But not yet completed.
IID	Ambedekar Nagar South	Finalisation of Beneficiaries	NGO / RDO, NGT	<ul style="list-style-type: none"> <li>❖ Out of 65 houses allotted 34 are completed. RDO finalise beneficiaries list for 62 houses. He is instructed to finalise for all the 65 houses in this week.</li> <li>❖ Nobody is working in the site as reported by SAG, during their last visit.</li> </ul>
PDA	Seruthur	Septic Tanks not provided by NGO.	BDO, EE, TDIU	Work order issued on 19.10.2007. Due date for completion is January 2008. But work not yet completed.
REAL PLAN	Sellur	House construction	NGO / RDO	Work completed. 81 houses ready for occupation. Remaining 69 houses service connection work over. RDO will in turn handover the keys already finalised beneficiaries.
		Land filling	EE, TDIU BDO, NGT	Work order issued on 26.08.07. Due date for completion 26.11.07. Not yet completed.
Seva Bharathi	Keechankuppam (Boat Yard)	Service connection and other basic amenities	NGO / Municipality	☒ 340 houses, Applications for service connection handed over to E.B. Demand prepared by EB on 12.12.07. Funds can be released in J3 section from General funds.
		J3 issue proceedings to release from General Funds.		

SIFFS	Karantheru, Pudupalayam	All Houses Handed Over	EO, TP, TNEB TWAD	<ul style="list-style-type: none"> <li>✚ Proposals for internal and approach road works sent to DTP. Waiting for EC.</li> <li>✚ 9 P.F. and water pipeline estimates prepared for 1.4 lakhs. Re tender fixed on 28.03.08.</li> <li>✚ TWAD will be doing UGS.</li> </ul>
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality Vdm.	Fund not yet provided by CMA. Municipality seeking 5 lakhs from Tsunami section.
	Andanapettai, Sellur	Land filling	BDO/NGO	Work under progress. Work will be completed in both sites by 29.02.2008. Further it is extended to 31.03.08. Work not yet completed.
	Mahalalkshmi Nagar	Water Supply	Nagapattinam Municipality	Estimate at Rs. 1 lakh for temporary toilet is prepared by Municipality. To be executed by Kattida Maiyam. Kattidamaiyam has not yet commenced the works. Municipality to take up this with Kattidamaiyam.
TMSSS		Service connection	TNEB	Out of 285 service connection 180 services effected. Next week as told by EB. Will be finished by next Monday 31 <sup>st</sup> (18 Poll + 18 street lights) for TMSSS houses and 24 <sup>th</sup> for TNCB houses.
	Savariyarkoil	Water supply	TWAD	Estimates are to be prepared 1000 mts and 20P.F. for the remaining 100 houses. Will be forwarded on or before 24.03.08.
		Re-erecting the damaged EB pole	TNEB / Municipality	New pole erected. TNEB to fix up the responsibility for collection of funds for Rs. 9,000/-.
				NGO will do leech pit only for Poovanthoppu (105) and Savariyarkoil (225). For the Municipal areas, TWAD is doing UGS in Municipal areas. In rural areas for 1253 houses fund requirement proposal sent to TPIU orders awaited. PD was remitted on 5.02.2008.
	All Sites	Leech Pit /	NGO / TDIU	<b>Land Filling:</b> Work is under progress. To be completed by 29.02.08. Work started in September 2007. There is very slow progress. Due date for completion November 07. But not yet completed.
	Sellur (150)	Completed but not handed over houses	RDO / TDIU / BDO	Vedaranyam Municipality should take full responsibility on the maintenance of pipelines and supply of drinking water. Municipality to hand over the Charge Taken Report to TWAD immediately.
	Maniyantheevu, Mottandithoppu, Kollitheevu	Water Supply maintenance	Municipality	<b>Phase I – 111:</b> Urban 36 houses occupied. All houses energized. Internal road – Work under progress. 2 <sup>nd</sup> layer WBM under progress.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Individual House Connections Street light	NGO / RDO	For UGS, TWAD will under take this work. In urban areas 253 P.F are planned.
			NGT / TDIU / Municipality TNEB / TWAD	<b>Phase II – 353 Urban :</b> Poles erection completed on 22.02.2008. 105 houses already energized. 70 service wire connection pending by NGO. For 134, EB to fix metres. <b>Phase II - 428 Rural :</b> Poles erection will be completed 31.03.2008.
UELCI	Chandrapadi	Houses not handed over	RDO	RDO to instruct Tahsildar to sort out the issue by 31.03.2008.

## II. Non Started /Slow Progress

SIFFS	Sathangudi	340 in-situ houses.	NGO	Site clearance is in progress. Work started in 175 houses and demarking work is in progress
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### III. General

AREDS	Papakovil	Laying of internal road and land filling	EE / TDIU	<b>Internal road:</b> Can be done only after land filling. <b>Land filling.</b> Included in 6.8 crores proposals. Tender finalized. Will be started after Thideerkuppam. Will commence on 20.03.08.
CASA	Perumalpettai	New OHT	TWAD	Proposal for 21 lakhs sent to PIU for administrative approval on 25.09.07.
GGF	Madathukuppam	Land Filling for entire rows of houses.	TDIU	NGO did not work at the site further past one month as reputed by BDO. Notice to be issued.
HOLY CROSS	Kesavanpalayam	Construction process / Service Wire connection	NGO / BDO	<b>For Approach road</b> For approach road BT work in progress will be completed 10.03.2008. Further extended to 31.03.2008.
		Approach Road and Internal Road	E.O, Tharangambadi	Proposal sent to DTP Chennai on 24.09.07. Waiting for EC meeting.
		Land filling		It is told that the JCMA has agreed to execute this work. Proposals sent to CMA by Municipality on 6.07.2007.
Rajiv Gandhi Trust	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality, Nagapattinam	NGO Salvation Army obtained interim order from Supreme court for statusquo maintenance. 85% Work completed.
Salvation Army	North Poigainallur	Demolishing of all 44 houses	NGO/RDO	The EE, TDIU sent proposal to PIU on 25.09.07
SEVAI	Poombuhar	Land filling	TDIU	OSD and PD were reminded during their visit. Poles erected. Street light and 49 houses are energized. For the remaining 76 houses service wire work by NGO is pending. To be completed in this week.
SEVAI	Vanagiri	Land filling of water stagnated area	TDIU	
Seva Bharathi	Panangudi	EB application	NGO / BDO	EB, Toilets, P.F. Works completed. Internal road work is under progress. It will be over by 31.03.08.
SIFFS	Chinnangudi	Handing over by February end.	NGO / TDIU	
	Sathangudi	Land filling for additional 100 houses	NGO / EO	EO to have joint inspection with NGO and to prepare proposals.
	Vailankanni,			For internal roads, will be completed by 31.03.2008. Further it is extended to 30.04.2008. SG mix collection is under progress.
EO, Town Panchayat	Tharangambadi,	Internal Road	EO, Town Panchayat	For Sathangudi, Approach road and internal road completed for all 396 handed over houses. For Sathangudi, Kuttiyandiyur, Approach road will be completed by 15.03.2008. It is further extended to 31.03.2008. Internal road 600 metres pending.
World Vision	Kallar	Internal Road	TDIU	<b>Internal road work:</b> Work under progress. Will be completed by 20.03.2008. 1000 mts done. Remaining 730 metres pending. <b>SERVICE CONNECTION:</b> ✚ TDIU: To give latest stage on individual houses connection for all 886 houses.
TDIU	All Sites	Service connection, Streetlight connection Water Supply Internal Road & Approach Road & Land filling	TNEB, TWAD, TDIU, BDOs,	<b>STREET LIGHT:</b> ✚ TDIU: To give latest stage for street lights requirement for all 886 houses.
E.O. Town Panchayat	Tharangambadi, Cyclone Shelter	Provision of water supply land filling and approach road	EO, T.P.	<b>INTERNAL ROAD AND APPROACH ROAD:</b> ❖ Estimates prepared. Work order to be issued by TDIU.
BDO, Kollidam	Thirumullaivasal Cyclone Shelter	Provision of water supply Land filling and approach road	BDO, Kollidam	Proposal sent to DTP on November 2007. Waiting for EC meeting. Approach road work commenced. For Land filling, BDO to inspect and give feed back on the requirement. TDIU to send proposals.

BDO Sembanarkovil	Chinnoorpettai	Road connectivity	BDO, Sembanarkovil	Estimate for road (18 lakhs) and bridge (33 lakhs) connecting the Chandrapadi has been prepared. Both road and bridge have to be included in NABARD works.
TMSSS (All sites) (All sites) CEE South & Voluntariat	All sites	Completion Certificate	EE, TDIU	For all TMSSS sites and , For World Vision, Thideerkuppam houses will be given by 22.02.08. For World Vision, all social infrastructures, by 29.02.2008. Further it is extended 7.03.2008.
VDS	Arapallam	Earthwork houses	BDO / NGO	BDO to inspect all sites and ask VDS to speed up.

#### IV. Closing of Temporary Shelters

Location of the Temporary Shelter	No. of Temporary shelters yet to be vacated	Officer Responsible	Issues
DRO Bungalow backside (150)	150	RDO TWAD Municipality, TNEB	<ul style="list-style-type: none"> <li>⊕ TMSSS to complete all houses in Andanapettai (168) this week out of which 107 ready for occupation.</li> <li>⊕ <b>In Andanapettai:</b> 90% Land filling work completed. Remaining land filling work to be completed by 29.02.2008.</li> </ul> <p>TDIU to instruct the land filling contractor to reconstruct the damaged door steps while doing land filling works. BDO to prepare estimates for temporary toilets. Septic tank administrative approval pending in PIU. Proposals sent on 25.09.07.</p> <ul style="list-style-type: none"> <li>⊕ <b>In Saveriyarkoil:</b> 285 out of which 185 ready for occupation this week. AEE, TDIU, Nagapattinam instructed to remove the pushes early.</li> </ul> <p>For 185 houses, Individual EB and PF works will be completed by 20.02.2008. RDO can allot houses from 20.02.2008 onwards. Temporary toilet to be provided by BDO.</p> <ul style="list-style-type: none"> <li>⊕ <b>Mahalakshmi Nagar:</b> 210 will be ready by this week. Municipality is prepared estimate for 1 lakh for temporary toilets. This work is to be carried out by Kattida Maiyam</li> <li>⊕ EB work will be completed by this week.</li> <li>⊕ Collector had already instructed the RDO to concentrate on Vailankanni and DRO bungalow temporary shelter and take action to dismantle them before the end of current monsoon season.</li> </ul>
Keechankuppam	36	RDO	To be accommodated in Sellur
Northpoigainallur	26	RDO	As per judgement all houses will be demolished and constructed afresh.

#### V. Govt – TDIU

Name of the Habitation	No. of houses	Date of Work Order	Earth Work	FC Laid	Stage of Progress					Package
					Basement	Lintel Level	Roof Level	Roof Laid	Total	
Pazhayar	58 (new)	16.3.07	-	-	-	0	18	40	58	RGRP
Poompuhar	149 (new)	1.5.07	-	-	52	26	21	50	149	
Poompuhar	72 (in-situ)	12.4.07	-	-	-	-	-	72	72	
Poompuhar	18 (new)	12.4.07	-	-	-	-	-	18	18	
Vanagiri	88 (in-situ)	16.3.07	-	-	3	7	10	68	88	
Vellapallam	25 (in-situ)	1.05.07	-	-	-	-	10	15	25	
Vanagiri	130 (new)	16.3.07	-	-	3	6	9	112	130	
Vanagiri	51 (new)	1.5.07	-	-	-	-	17	34	51	
Thideerkuppam (Akkaraipettai)	62 (in-situ )	1.5.07	-	-	7	13	42	-	62	BSNL
Seruthur	233 (new)	12.4.07	-	-	-	5	19	209	233	

**VI. Govt – TNSCB**

Name of the Habitation	No. of houses	Total	Earth Work	FC Laid	Basement	Lintel Level	Roof Level	Roof Laid	Total	Package	
Mela Vanjore (Panangudi)	20 (new)	-	-	-	-	-	-	20	20		
Saveriyarkoil (Ariyanattu Street)	51 (new)	-	-	-	-	-	-	51	51		
Fisheries Land	9 (new)		1	-	8	-	-	-	9	RGRP	
Vailankanni (Pookara Theru)	165 (new)	-	30	20	10	-	-	-	60		
Nagore	31 (new)	-	6	20	5				30		
Thidderkuppam	98		6	31	30	-	-	-	67		
Salt Land	168	362	Work stopped for want of permission from Salt Dept. GOI.								
Customs Land & Postal Land	168 (new)		Re propose G+1 model submitted to board land to be finalize.								BSNL
Fisheries Land	182 (new)		40	40	40	-	-	-	120		
Mahalakshmi Nagar (Vulnerable Houses)	175 (New)		20	40	15	-	-	-	75	RGRP	

**V. Govt. TNSCB Houses– Basic Amenities**

Name of the Habitation	App. Road	Intl. Road	Land Filling	Retaining Wall	Septic Tank	House EB	Street Lights	Water Connection
Mela Vanjore (Panangudi) – 20								Finished. 2 PF
Saveriyarkoil (Ariyanattu Street) – 51				Estimates sent to MD / TNSCB. Retaining Wall Not Reqd.				Finished. 5 PF
Fisheries Land – 191				Estimates to be prepared and sent to MD / TNSCB	UGS – Tender Third recall – 6.3.08.	For all locations, TNSCB to send proposals to OSD for release of funds. Once received, to reimburse the amount incurred by TDIU for 20 houses of Melavanjur.		To be Done-15 PF
Vailankanni (Pookara Theru) – 165	Not Reqd.	Estimates to be prepared	Not Reqd.	Not Reqd.			For all locations, TNSCB to send proposals to OSD for release of funds	To be Done-10 PF
Nagore – 31	Not Reqd.			Estimates to be prepared and sent to MD / TNSCB	Proposal to be prepared.			To be Done-16 PF
Thidderkuppam – 98				Estimates to be prepared and sent to MD / TNSCB				To be Done-16 PF
Salt Land – 168	Not Reqd.			Estimates to be prepared and sent to MD / TNSCB	Proposal to be prepared			To be Done-
Customs Land & Postal Land – 168				Estimates to be prepared and sent to MD / TNSCB	Proposal to be prepared			To be Done

**General**

**I. REVENUE DEPARTMENT**

- Both RDO's should closely monitor the issuing of house site pattas to the permanent shelters beneficiaries and bring good progress with statics on total number of houses, number of houses for which HSD given and balance yet to be given.
- Special Teams will be formed to ensure the registration of all relinquishment documents under the supervision of RDO's and necessary changes in village Taluk accounts should be made. In this connection both RDO's should sent specific proposals for booking all the relinquished sites under POB. This measure is very crucial and will certainly place the district administration in advantages position when untoward disasters like tsunami etc., occurs. This is also a very important measure in the sense that in case of future disaster valuable lives and properties can be saved by completing this exercise.
- Both RDO's should ensure that all new inhabitants should Tsunami permanent shelters have ration cards duly changed to the present relocated address. Both RDO's for also requested to ensure relocation / opening part time PDS shops to cater the needs of Tsunami permanent shelters beneficiaries.
- Both RDO's should be ensure transfer of names of the Tsunami permanent shelters beneficiaries to parts of the electoral rolls covering the new relocation sites.
- Both RDO's should examine relocation of elementary / middle / Secondary / Hr. Secondary School and sent proposal to Education Dept. for avoiding unwarranted travel by the school children of Tsunami permanent shelters beneficiaries.

6. Both RDO's are requested to ensure for change of address in all records maintained at DRS Tahsildars office taking into account the relocation of Tsunami permanent shelters beneficiaries.

**II. LOCAL BODIES**

1. All local bodies should examine the redistribution / delimitation of existing wards taking into account the mood electorates to the relocated sites on the one hand and ensuring equal distribution of electorates for all wards on the other hand
2. Lands / Internal roads / Community Assets / Approach Roads / Streetlights / O.H.T. / Water pipelines / P.Fs - All should be handed over by concern departments to the local bodies for further maintenance. After taking over charge of all these items, concern local bodies should update corresponding registers maintained in their offices for this purpose.
3. All local bodies should assess and start collecting house tax from all permanent shelter beneficiaries. They should simultaneously start collecting house tax for the already relinquished houses. They should also update the house tax assessments registers accordingly.

**III. TNEB**

1. In some of the cases individual house connections were given in the name of District Collector. It is informed by EB that name transfer in all these cases in the names of beneficiaries will incur an expenditure of Rs. 280 (Rs. 200 for name transfer and Rs. 80 for indemnity bond) per house connection. Necessary proposal should be sent to the Govt. either for sanctioning the requirement amount or for waiving the expenditure while effecting name transfer. EB should precisely give location wise cases with all relevant details for this purpose.

**IV. TWAD**

1. Common STP at TRC Steel Rolling Mill site should be taking over by Nagapattinam Municipality from 24.04.2008. Nagapattinam Municipality should immediately depute a Technical person for training by TRC in running the STP.

**V. HEALTH**

1. DD, Public Health should examine the necessity of creating / relocating Health Sub Centres in all relocated sites.

**VI. STATE TRANSPORT CORPORATION / RTO**

1. Both STC and RTO should examine the necessity of opening new mini bus routs / increasing the existing frequency of buses to the all relocated habitations.

**OTHERS**

2. The DRO, RR instructed the Officer and NGO's to inspect the construction site frequently and rectify the defects noticed earlier and monitor the progress of work then and there.
3. Collector had instructed the APO/TDIU, Nagapattinam to allocate work to the Technical Assistants immediately.
4. The Collector had strictly instructed the officials concerned to take necessary follow up actions on the decisions taken in weekly NGO's review meeting, without any delay.
5. The TNSCB is required to start the construction of 175 houses under Phase II housing at Mahalakshmi Nagar pending CRZ clearance.
6. Collector instructed the Officers and Engineers to give sufficient water supply and other basic amenities to the constructed houses without any omission before 31.03.2008.
7. Collector instructed the Officers and Engineers to rectify the defects pointed out by Thiru. Deepasha, SAG, Member Chennai on 18.02.2008, regarding construction of houses.

**TENTATIVE SCHEDULE FOR NEXT MEETING**

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	31.03.2008	4 to 6 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	31.03.2008	6 to 7 p.m.	Mini Meeting Hall, Collectorate.

Sd./-

**District Collector,  
Nagapattinam.**

**/By Order/**

**for District Collector.  
Nagapattinam.**