

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Rc. No.4199/2006/J4

Dated: .07.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT REVENUE OFFICER (R&R) HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **23.07.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. DRO (R&R), NAGAPATTINAM.
2. SDC (R&R), NAGAPATTINAM.
3. RDO, NAGAPATTINAM / MAYILADUTHURAI.
4. DSO, NAGAPATTINAM.
5. S.T (L.A) NAGAPATTINAM, MAYILADUTHURAI
6. E.E., & APO (TDIU), NAGAPATTINAM.
7. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
8. AEE -TNSCB, NAGAPATTINAM.
9. AEE, TNEB, NAGAPATTINAM.
10. AEE, TWAD, RWS, NAGAPATTINAM.
11. DEEO, NAGAPATTINAM.
12. EO, VAILANKANNI
13. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
14. MUNICIPAL ENGINEERS VEDARANYAM, NAGAPATTINAM.
15. J.E. TNEB, SIRKALI / VAILANKANNI / VELIPALAYAM / SEMBANARKOIL
16. PO, ICDS, NAGAPATTINAM.
17. NCRC & NGOS.
18. EO. (TOWN PTS), THARANGAMBADI.

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMELY CEO, NAGAPATTINAM, , TAHSILDARS / KILVELUR / SIRKALI, BUIID, CEE SOUTH, CWBC, GGF, KUDUMBAM, SEVA BHARATHI, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

I. Completed but not occupied

NGO	Habitation	Problem	Department / Official Responsible	Solution
CARE India (Absent)	Palaiyar	Completed but not handed over houses (545)	RDO / TNEB / NGO/ TDIU/ BDO, Koll	<ul style="list-style-type: none"> • 545 houses completed 477 allotments done. Balance allotment by this week. • NGO completed service wire connection works for only 350 houses. Next week to be completed for the remaining. • NGO completed service wire connection for 127 houses only and they did internal wiring for 477 houses. For the remaining 68 houses before this week.
CSI	Sellur	Providing septic tanks	EE / TDIU	Work should be started this week.
		Temporary toilets	BDO / TDIU	Places identified and the work started. To be completed in this week.
GGF	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	NCRC	NCRC to finalise the list of beneficiaries by this week.
IID Trust	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	EB Application	NGO ST,LA	Ambedkar Nagar South only 25 houses constructed. Remaining 40 houses work is in progress. 60 applications to be given to EB by ST,LA
Jamiat Ulma Hind	Thethi	Incomplete construction	NGO	TDIU is instructed to take this project and send proposal TPIU immediately.
KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE	<ul style="list-style-type: none"> ☒ TDIU to finalize on the proposals to PIU order to be obtained by this week. ☒ BDO to be prepared estimate for temporary toilets in the site.

LWS	Thirumullaivasal	Service wire connection	NGO TNEB	Work completed. Balance 7 houses pending. To be completed in this week.
		Inauguration in August 2007.	NGO / BDO / EE,TWAD	All the basic amenities to be completed within two weeks.
		EB house connection	NGO / BDO /EB RDO Mayiladuthura i	<ul style="list-style-type: none"> ❏ Out of 530 houses amount remitted for 528connections and 2 applications to be received in this week. ❏ Service connection done for 521 houses ❏ All the houses to be occupied this week.
PDA	Seruthur	Septic Tanks not provided by NGO.	EE, TDIU TNEB EO, VLK	<ul style="list-style-type: none"> ❏ EO, Vailankanni, BDO to prepare estimate for toilets in this week. ❏ Streetlight to be provided by this week. ❏ EB given Demand. Amount to be remitted this week by TDIU
REAL PLAN	Sellur	Completion of wire works.	NGO	For 81 houses internal wiring work completed. For the remaining houses both the internal wire and service wire connection to be done in this week.
		Water Supply	TWAD	Water supply to be given this week.
		Additional OHT	TWAD	Foundation work started.
		Water pipe lines not yet laid	TWAD	Work order issued.
	Sangilikuppam	Basic amenities	TDIU / BDO / EB / TWAD	All basic amenities to be provided in this week.
	Sellur	Land filling	EE, TDIU	Tender opening fixed on 25.07.2007.
Salvation Army	North Poigainallur	Completed but not handed over houses	TDIU / BDO / EB / TWAD	Awaited for joint inspection of buildings by the committee headed by District Collector. As instructed by High Court.
Seva Bharathi	Keechankuppam (Boat Yard)	Service connection and other basic amenities	TNEB / NGO / TWAD/ BDO	Work completed. Work done for 5 blocks only. To be completed this week.
SST (Absent)	Keelamovarkarai	Land filling / Service wire connections	TDIU	❏ Tender opening fixed on 25.07.2007.
TMSSS	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality Vdm.	• Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur	Water supply	TDIU	<ul style="list-style-type: none"> ❏ Tender opening fixed on 25.07.2007. ❏ Public taps provided.
	Andanapettai		TWAD / BDO	Foundation laid by TWAD. Water supply given before next week.
	All Sites	Service connections to houses	NGO / TDIU / EO/Town Panchayat Vedaranyam Municipality	Service wire 170 completed. 220 applications received. Amount remitted TDIU
	Mahalalkshmi Nagar			Estimate for service wire to be prepared. For poles amount to be remitted by Vedaranyam Municipality. Letter to be given to TNEB for Streetlights, Toilet to be provided in this week.
	Savariyarkoil			TNEB /TWAD
	All Sites	Streetlight connections	TDIU / EB	Poles to be erected for 120 streetlights by EB by this week.

TMSSS	Arcottuthurai, (250+44) Chavadikuppam, (100) Maniyantheevu, (23) Sellur, (150) Vailankanni (150)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	<ul style="list-style-type: none"> ❑ Arcottuthurai to be handed over by this week. ❑ Chavadikuppam Septic Tank to be completed. ❑ Maniyan Theevu septic tank to be provided. ❑ Sellur Poles to be erected service connection to be given. Allotment of houses to be done. ❑ Vailankanni water supply to be given.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Individual House Connections	NGO / RDO	Application for 428 houses given.
World Vision	Savariyarkoil 1 (205)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	RDO to do allotment on or before 05.08.2007.
YMCA	Sellur	Land filling	TDIU	Tender opening fixed on 25.07.2007.

II. Non Started /Slow Progress

CARE Plan	Kottaimedu	Construction houses	NGO	6 houses completed. EB application given 80 poles erected. Water supply given. Remaining houses to be completed.
IID Trust	Railadi Keelpuram	31 non started houses	TNSCB	All these 31 are withdrawn and allotted to TNSCB. Work started for 3 houses.
SIFFS (Absent)	Chinnangudi	19 new houses	NGO	Work started
	Chinnangudi	289 in-situ houses		Work to be started
	Sathangudi	340 in-situ houses.		
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	TNSCB	All these 165 are withdrawn and allotted to TNSCB. Estimates to be approved by Slum Clearance Board.

III. General

AREDS	Papakovil	Laying of approach road and land filling	EE / TDIU	Estimates sent to TPIU
	Vilunthamavadi, Papakovil	Stability Certificate	EE /TDIU	Improper curing in Vizhunthamavadi. NGO to rectify it. For Pappakovil certificate will be given this week.
BDOs / EOs / Municipalities	All habitations	Listing of construction activities	Respective Local Bodies	A copy of the list submitted by BDOs / EOs to TDIU should be checked and handed over to DRO, RR. Both Municipalities are yet to submit the details. Pending for more than one month. List to be furnished this week.
		To assess number of streetlights and capacity of OHT and number of public Taps.	BDOs/ EOs / Municipalities./ TWAD	<ul style="list-style-type: none"> • All BDO, EOs and Municipal Engineers should assess the number of streetlights for all location and give applications this week. • All BDO, EOs and Municipal Engineers should assess the number of public Taps and capacity of OHTs / requirement of LPCD in consultation with TWAD, for all location and finalise.
CARE Plan	Kottaimedu	Road connecting Kottaimedu and Madavamedu	BDO, Koll	To send proposals for laying road between Kottaimedu and Madavamedu this week.
		Closing of Illicit prawn Farm.	RDO, Myl	<ul style="list-style-type: none"> ❑ To close the illicit prawn farm adjoining the construction site so as to avoid water inundation. ❑ RDO has to prepare the list of prawn forms.

CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	EE to visit the spot and give feedback by this week.
CEO / DEEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	Report from DEEO PUES, Kallar is reallocated to Papakovil and functioned. On a whole about 5 middle and elementary schools require relocation.
DPG	Villunthamavadi (South)	Approach to Mayanam	EE, TDIU	EE, TDIU to send give proposals to TPIU
DSO / JR (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op) / JD Fisheries	5 proposals received by DSO from J.D Fisheries, JRCS is yet to give 7 proposals.
EFICOR	Kuttiyandiyur	Pipeline crossing the street	TWAD / BDO	Shifting of pipeline this week.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO / BDO / RDO	16 labours are working as reported by BDO.
		Shifting HT line	TNEB	Demand to be given this week.
HOLY CROSS	Kesavanpalayam	Approach Road and Internal Road	E.O	Tender finalised. Work to be started this week.
Jamiat Ulma Hind	Thethi	Handing over of land	NGO / BDO	NGO assured to register the land in the name of beneficiaries this week.
Joseph Eye Hospital (Absent)	Poompuhar	EB house connections for 21 in-situ houses	BDO / TNEB	Issue reported by BDO. BDO has to collect applications and handover to EB in this week.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses.	BDOs /DRO	<ul style="list-style-type: none"> • Hope Kolkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. • TDIU to take up the pending works at Neithal Nagar constructed by Ramakrishna Mission as suggested by OSD R&R. Nagapattinam Municipality also to provide Basic Amenities. • VDS (Arapallam, Nallur and Muthalaimeedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are instructed to stop the work till then.
REAL PLAN	Sellur	Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Procurement plan sent to Project Director, TPIU, Chennai. Awaited.
Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office on 6.07.07. Municipality to take follow up action.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	NGO prepared to execute gift deed. BDO to follow.
SEVAI	Poombuhar	Land filling	APO / TDIU	Tender opening fixed on 25.07.2007.
Seva Bharathi	Panangudi	Septic Tanks will not be constructed by NGO.	EE, TDIU	Tender opening fixed on 25.07.2007. However private agency to be engaged.
		EB application	NGO / BDO	Service wire and streetlight application to be given by BDO.

SIFFS	Karan Theru / Pudhupalayam	Approach Road	EO, TP	Work to be completed by this week.
	Sathangudi Chinnangudi	Service connections / Toilets not constructed	NGO / TWAD / TNEB	<ul style="list-style-type: none"> ❑ Sathangudi Tender for common sewerage fixed on 16.08.07. ❑ Individual septic tank to be provided. ❑ 155 EB application to be given by NGO ❑ Beneficiaries list to be finalized
TMSSS	Vailankanni, Tharangambadi, Vedaranyam.	Internal Road	EO, Town Panchayat / DRO (R&R)	Approval for Vailankanni, Tharangambadi and Vedaranyam internal and approach roads are awaited from Director, Town Panchyat.
TMSSS	Sellur	Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	Proposal sent to TPIU.
		Providing culvert	TDIU	
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB / TDIU	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Demand given by TNEB. Amount remitted work to be started by EB. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam
UELCI	Sellur	Retaining wall to the pond adjoining the UELCI site	TDIU	Proposal sent to TPIU.
World Vision	Nambiyar Nagar (Municipal Off.opp)	Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality sent proposals to CMA.
		Individual House Connection	NGO / ST, LA	Applications to be given in this week.
	Kallar	Internal Road, Leech pit, Drainage facility	TDIU	Type design approved by TPIU. Job will be entrusted to any willing NGO.
		Deepening and widening of the channel and connecting it to Kaduvayar	PWD / WRO	Field inspection to be done.
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications in this week.

IV. Closing of Temporary Shelters

Location of the Temporary Shelter	No. of Temporary shelters yet to be vacated	Officer Responsible	Issues
DRO Bungalow backside	600	RDO	TMSSS to complete all houses in Andanapettai (222), Saveriyarkoil (285) and Mahalakshmi Nagar (210) Amount to be remitted to EB for Savariyarkoil this week.
Oosi Matakcoil (Ariyanattu Street)	140	RDO	
Vailankanni (Konarthoppu)	352	TWAD	
Vailankanni (Magilchi Matakcoil)	134	RDO	TMSSS, 278 houses occupied.
Seruthur	223	RDO	RDO told that allotment will be done immediately and all shelters will be vacated by this week.
Chinnangudi	160	RDO	SIFFS 180 houses to be dismantled in this week.
ITI Campus	97	SDC (L.A)	Jamiat Ulama Hind 86 houses.

Pushpavanam	139	BDO	Already 55 dismantled and remaining will be cleared in two days.
E.G.S Pillai Dental College	99	SDC (L.A)	REAL Plan Sellur
Pudupettai	60	RDO	EFICOR told that all 60 can be moved to permanent shelters immediately. RDO to follow up and dismantle.
Sivan koil Nanadavanam	50	RDO	CSI, Sellur

Mela Vanjore	46	RDO	Seva Bharathi Panangudi.
Vedanayagam Chetty Street (Near ADM College)	37	RDO	TMSSS, Sellur.
Keechankuppam	36	RDO	To dismantle this week.
North Poigainallur	26	RDO	To dismantle this week.

V. Govt – TDIU / TNSCB

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Earth work 10, Foundation Concrete laid 12, Basement 26, Lintel 10.
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work 8, Foundation Concrete laid 42, Basement 22, Site clearance-77
TDIU	Poompuhar	72 houses	TDIU	Earth work 24, Foundation Concrete laid 15, Basement 33.
		18 houses	TDIU	Earth work 18.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work 48, Foundation Concrete laid 29, Basement 11.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Foundation Concrete laid 25.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Basement level 15 Nos. Grade beam to laid for 5 Nos.
TNSCB	Andanapettai (Thideerkuppam)	72 (new) houses	TNSCB	Preparation for layout and estimates.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level and inside fillings completed for all 51 and 6 are in SIL level.
TNSCB	Boat Yard (Keechankuppam)	9 (new) houses	TNSCB	Layout and estimates are under preparation.

BSNL Package				
TNSCB	Andanapettai (Thideerkuppam)	362 (new) houses	TNSCB	Out of 362, tender called in 28.06.07 for 264 houses for the balance 98 layout and estimates are under preparation.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with Panchayatars Keechankuppam to find out a solution.
TNSCB	Boat yard (Keechankuppam)	182 (new) houses	TNSCB	Layout and estimates are under preparation.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work 21, Foundation Concrete laid 15, Basement 42, Site clearance 52.
		51 (new) houses		Basement 8, Foundation Concrete 43
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work 57, Foundation Concrete laid 5. Beneficiaries list to be reconfirmed by DRO (R&R)
TDIU	Seruthur	233 (new) houses	TDIU	Earth work 152, Foundation Concrete laid 21, Basement 60.

VI. GENERAL INSTRUCTIONS

1. The TWAD board is instructed to take immediate action to handover the common sewerage plant to local bodies.
2. RDO's are instructed to issue house site pattas for all occupied houses immediately.
3. All the NGO's are requested to make insurance in the name of both husband and wife in specially designed forms for Tsunami.
4. TNSCB is instructed to take the vulnerable houses (0-200) work before next week.
5. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
6. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
7. TheBDOs, shall process the application for streetlight through the President, village Panchyat.
8. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
9. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
10. All the NGOs are requested to complete the construction of permanent houses on or before 15th July 2007.
11. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
12. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
13. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
14. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
15. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
16. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
17. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
18. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
19. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
20. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
21. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.

22. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
23. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
24. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
25. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
26. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	30.07.2007	4 to 6 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	30.07.2007	6 to 7 p.m.	Mini Meeting Hall, Collectorate.

Sd./---
District Collector,
Nagapattinam.

/True Copy/ By Order/

for District Collector,
Nagapattinam.

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to :

1. Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
2. Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam.
3. The Joint Director, Fisheries, Nagapattinam.
4. EE, PWD (WRO), Thiruvarur.
5. EE, Fisheries (Eng. Division), Thanjavur.
6. PO, ICDS, Nagapattinam.