

# MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

**Rc. No.4199/2006/J4**

**Dated: .07.2007.**

**Collector's Office,  
Nagapattinam.**

THE DISTRICT REVENUE OFFICER (R&R) HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **16.07.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. SDC (R&R), NAGAPATTINAM.
2. RDO, NAGAPATTINAM / MAYILADUTHURAI.
3. DSO, NAGAPATTINAM.
4. S.T (L.A) NAGAPATTINAM, MAYILADUTHURAI
5. E.E., & APO (TDIU), NAGAPATTINAM.
6. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
7. AEE -TNSCB, NAGAPATTINAM.
8. AEE, TNEB, NAGAPATTINAM.
9. AEE, TWAD, RWS, NAGAPATTINAM.
10. DEEO, NAGAPATTINAM.
11. TAHSILDARS, NAGAPATTINAM
12. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
13. MUNICIPAL ENGINEERS VEDARANYAM, NAGAPATTINAM.
14. J.E. TNEB, SIRKALI / VAILANKANNI / VELIPALAYAM / SEMBANARKOIL
15. PO, ICDS, NAGAPATTINAM.
16. NCRC & NGOS.
17. EO. (TOWN PTS), THARANGAMBADI.

THE FOLLOWING OFFICERS / NGOS DID NOT ATTEND THE MEETING NAMELY CEO, NAGAPATTINAM, EO, VAILANKANNI, TAHSILDARS / KILVELUR / SIRKALI, BUIID, CEE SOUTH, CWBC, GGF, KUDUMBAM, LWS, SIFFS, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

## **I. Completed but not occupied**

NGO	Habitation	Problem	Department / Official Responsible	Solution
CARE India (Absent)	Palaiyar	Completed but not handed over houses (545)	RDO / TNEB / NGO/ TDIU/ BDO, Koll	<ul style="list-style-type: none"> <li>• 545 houses completed 477 allotments done. Balance allotment by done this week.</li> <li>• NGO completed service wire connection works for only 350 houses. Next week to be completed for the remaining.</li> <li>• Only 400 E.B applications given by NGO. Balance applications to be given before the next week.</li> <li>• NGO completed service wire connection for 127 houses only and they did internal wiring for 281 houses only. Notice has to issue to NGO given 7 days' times.</li> </ul>
CSI	Sellur	Providing septic tanks	EE / TDIU	Work should be started this week.
		Temporary toilets	BDO / TDIU	The places have to be identified in two days.
		Completed but not handed over houses	RDO / NGO	Allotment order to be issued and handed over on 15.07.07
GGF	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO, Myl	RDO to finalise and allot houses by this week.
IID Trust	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)	NGO	NGO assured to increase the labour force. And proposed to have inauguration on 23.08.2007.
Jamiat Ulma Hind	Thethi	Incomplete construction	EE, TDIU	TDIU is instructed to take a project and sent to proposal TPIU immediately.

KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE	TDIU to finalize on the proposals to PIU orders to be obtained by this week.
LWS (Absent)	Thirumullaivasal	Service wire connection	NGO	Work should be completed by this week.
		Inauguration in August 2007.	NGO / BDO / EE, TWAD	All the basic amenities to be completed within two weeks.
		EB house connection	NGO / BDO / EB	<ul style="list-style-type: none"> <li>❏ Out of 530 houses amount remitted for 528 connections and 3 applications to be received by this week.</li> <li>❏ Service connection done 331 houses</li> <li>❏ Out of 350 houses 160 occupied remaining to be occupied within a week.</li> </ul>
PDA	Seruthur	Septic Tanks not provided by NGO.	EE, TDIU TNEB	<ul style="list-style-type: none"> <li>❏ TDIU to prepare the estimate and send proposal to TPIU by this week.</li> <li>❏ Streetlight to be provided by this week.</li> </ul>
REAL PLAN	Sellur	Completion of wire works.	NGO	For 81 houses internal wiring work completed. For the remaining houses before this week.
		Erection of EB poles in the streets.	TNEB	Shifting of poles to be done by this week.
		EB house connections	TNEB	Work to be completed for 150 houses in this week.
REAL PLAN	Sellur	Additional OHT	TWAD	Foundation work started.
		Water pipe lines not yet laid	TWAD	Work order issued.
	Sangilikuppam	Basic amenities	TDIU / BDO / EB / TWAD	All basic amenities to be provide in this week.
	Sellur	Land filling	EE, TDIU	Tender opening fixed on 25.07.2007.
Salvation Army	North Poigainallur	Completed but not handed over houses	TDIU / BDO / EB / TWAD	Awaited for joint inspection of buildings by the committee headed by District Collector. As instructed by High Court.
Seva Bharathi	Keechankuppam (Boat Yard)	Service connection and other basic amenities	TNEB / NGO / TWAD/ BDO	Allotment done. EB connection and other work to be done by next week.
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender opening fixed on 25.07.2007.
		Service wire connection	NGO	Service wire connection for 24 houses has been completed for the remaining houses to be completed by this week.
TMSSS	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality Vdm.	<ul style="list-style-type: none"> <li>• Proposals sent to CMA. Reply awaited.</li> </ul>
	Andanapettai & Sellur		TDIU	Tender opening fixed on 25.07.2007.
	Andanapettai	Water supply	TWAD / BDO	Foundation laid by TWAD. Water supply given before next week.
	All Sites	Service connections to houses	NGO / TDIU / EO/Town Panchayat Vedaranyam Municipality	Amount sanctioned by TDIU. Service connection provided for 150 houses in Vailankanni rest to be given before next week.
	All Sites	Streetlight connections	TDIU / EB	Poles to be erected for 120 streetlights by EB by this week.
TMSSS	Arcottuthurai, (250+44) Chavadikuppam, (100) Maniyatheevu, (23) Sellur, (150) Vailankanni (150)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	CRA instructed to allot and handover all the houses immediately after completing all pending works.

World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Individual House Connections	NGO / RDO	For Urban and Rural area NGO has to give applications by this week. Allotment of houses to be done in this week.
World Vision	Savariyarkoil 1 (205)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	RDO to do allotment on or before 05.08.2007.
YMCA	Sellur	Land filling	TDIU	Tender opening fixed on 25.07.2007.

## **II. Non Started /Slow Progress**

CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO / BDO, Koll / RDO, Myl.	<ul style="list-style-type: none"> <li>Work started at present as per ADB Engr. Statement 70 labours are working.</li> <li>175 EB applications given by NGO.</li> </ul>
IID Trust	Petrol Bunk Opposite	5 non started houses	ST LA	Site identified for 5 houses by the ST, LA. Work to be started by this week.
	Railadi Keelpuram	31 non started houses	TNSCB	All these 31 are withdrawn and allotted to TNSCB.
SIFFS (Absent)	Chinnangudi	19 new houses	NGO	NGO to start this week.
	Chinnangudi	289 in-situ houses	TDIU	All these 289 are withdrawn and allotted to TDIU. Tender opening fixed on 14.08.2007.
	Sathangudi	340 in-situ houses.	TNSCB	All these 340 are withdrawn and allotted to TNSCB. Estimates to be approved by Slum Clearance Board.
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	TNSCB	All these 165 are withdrawn and allotted to TNSCB. Estimates to be approved by Slum Clearance Board.
TMSSS	Savariyar Kovil	One of the contractor is a non performer	NGO	Issue sorted out.

## **III. General**

AREDS	Papakovil	Laying of approach road and land filling	EE / TDIU	Tender finalized. Work order issued.
	Vilunthamavadi, Papakovil	Stability Certificate	EE /TDIU	Improper curing in Vizhunthamavadi. NGO informed. For Pappakovil certificate will be given this week.
BDOs / EOs / Municipalities	All habitations	Listing of construction activities	Respective Local Bodies	A copy of the list submitted by BDOs / EOs to TDIU should be handed over to DRO, RR. Both Municipalities are yet to submit the details. Pending for more than one month.
		To assess number of streetlights and capacity of OHT and number of public Taps.	BDOs/ EOs / Municipalities./ TWAD	<ul style="list-style-type: none"> <li>All BDO, EOs and Municipal Engineers should assess the number of streetlights for all location and give applications.</li> <li>All BDO, EOs and Municipal Engineers should assess the number of public Taps and capacity of OHTs / requirement of LPCD in consultation with TWAD, for all location and finalise.</li> </ul>
CARE India (Absent)	Madavmedu	Finalization of beneficiaries	NGO	Final list of beneficiaries to be given by NGO for approval in two days.
	Madavmedu	Crossing of EB lines	EE, TDIU	Amount not paid by TDIU. However, works started.
CARE Plan	Kottaimedu	Road connecting Kottaimedu and Madavamedu	BDO, Koll	To send proposals for laying road between Kottaimedu and Madavamedu.
		Closing of Illicit prawn Farm	RDO, Myl	To close the illicit prawn farm adjoining the construction site so as avoid water inundation.
CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	EE to visit the spot and give feedback by this week.
CEO / DEEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	Report from DEEO PUES, Kallar is reallocated to Papakovil and functioned. On a whole about 5 middle and elementary schools

				require relocation.
DPG	Vanavanmahadevi	Withdrawing 4 houses	RDO / Ngt.	Tahsildar /Vedharanyam to give report on their ineligibility.
	Villunthamavadi (South)	Approach to Mayanam	EE, TDIU	EE, TDIU to give proposals before next week.
DSO / JR (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op) / JD Fisheries	5 proposals received by DSO from J.D Fisheries, JRCS is yet to give 7 proposals.
EFICOR	Kuttiyandiur	Pipeline crossing the street	TWAD / BDO	To relocate. Issue pending for more than one month.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO / BDO / RDO	Few labours are working as reported by BDO. Director Mr. Ramani to meet Collector and appraise the progress.
		Shifting HT line	TNEB	To convince people and commence work.
HOLY CROSS	Kesavanpalayam	Approach Road and Internal Road	E.O	Work to be started in this week.
Jamiat Ulma Hind	Thethi	Handing over of land	NGO / BDO	NGO assured to register the land in the name of beneficiaries.
Joseph Eye Hospital (Absent)	Poompuhar	EB house connections for 21 in-situ houses	BDO / TNEB	Issue reported by BDO. BDO has to collect applications and handover to EB in this week.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses.	BDOs /DRO	<ul style="list-style-type: none"> <li>• Hope Kolkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning.</li> <li>• TDIU to take up the pending works at Neithal Nagar constructed by Ramakrishna Mission as suggested by OSD R&amp;R. Nagapattinam Municipality also to provide Basic Amenities.</li> <li>• VDS (Arapallam, Nallur and Muthalaimeedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are constructed to stop the work till then.</li> </ul>
REAL PLAN	Sellur	Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Procurement plan sent to Project Director, TPIU, Chennai.
Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office. Municipality to take follow up action.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	NGO prepared to execute gift deed. BDO to follow.
SEVAI	Poombuhar	Land filling	APO / TDIU	Tender opening fixed on 25.07.2007.
Seva Bharathi	Panangudi	Septic Tanks will not be constructed by NGO.	EE, TDIU	Tender opening fixed on 25.07.2007. However private agency to be engaged.
		EB application	NGO / BDO	ABDO, Thirumarugal told Collector that Rs.2.00 lakhs has to be paid by TDIU.
SIFFS	Karan Theru / Pudhupalayam	Approach Road	EO, TP	Work to be completed by this week.
	Sathangudi Chinnangudi	Toilets not constructed	NGO / TWAD	NGO commenced construction of toilet work. Tender to be issued common sewerage by TWAD.

TMSSS	Vailankanni, Tharangambadi, Vedaranyam.	Internal Road	EO, Town Panchayat / DRO (R&R)	Approval for Vailankanni, Tharangambadi and Vedaranyam internal and approach roads are awaited from Director, Town Panchyat.
TMSSS	Sellur	Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	Estimate under preparation. Collector instructed to complete this work by this week.
		Providing culvert	TDIU	
		Providing culvert	TDIU	
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB / TDIU	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Demand given by TNEB. Amount sanctioned. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam. Work is in progress.
UELCI	Sellur	Retaining wall to the pond adjoining the UELCI site	TDIU	Estimates to be prepared by this week.
World Vision	Nambiyar Nagar (Municipal Off.opp)	Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality sent proposals to CMA.
		Individual House Connection	NGO / ST, LA	Applications to be given in this week.
	Kallar	Internal Road, Leech pit, Drainage facility	TDIU	Type design approved by TPIU. Job will be entrusted to any willing NGO.
		Deepening and widening of the channel and connecting it to Kaduvayar	PWD / WRO	Field inspection to be done.
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications in this week.

#### **IV. Closing of Temporary Shelters**

<b>Location of the Temporary Shelter</b>	<b>No. of Temporary shelters yet to be vacated</b>	<b>Officer Responsible</b>	<b>Issues</b>
DRO Bungalow backside	600	RDO	TMSSS to complete all houses in Andanapettai (222), Saveriyarkoil (285) and Mahalakshmi Nagar (210) Amount not remitted to EB for Savariyarkoil this week.
Oosi Matakcoil (Ariyanattu Street)	140	RDO	
Vailankanni (Konarthoppu)	352	TWAD	
Vailankanni (Magilchi Matakcoil)	134	RDO	TMSS, 278 houses occupied.
Seruthur	223	RDO	RDO told that allotment will be done immediately and all shelters will be vacated by this week.
Chinnangudi	160	RDO	SIFFS 180 houses.
ITI Campus	97	SDC (L.A)	Jamiat Ulama Hind 86 houses.
Pushpavanam	139	BDO	Already 55 dismantled and remaining will be cleared in two days.
E.G.S Pillai Dental College	99	SDC (L.A)	REAL Plan Sellur
Pudupettai	80	RDO	EFICOR told that all 60 can be moved to permanent shelters immediately. RDO to follow up and dismantle.
Sivan koil Nanadavanam	50	RDO	CSI, Sellur

Mela Vanjore	46	RDO	Seva Bharathi Panangudi.
Vedanayagam Chetty Street (Near ADM College)	37	RDO	TMSSS, Sellur.
Keechankuppam	36	RDO	To dismantle this week.
North Poigainallur	26	RDO	To dismantle this week.

**V. Govt – TDIU / TNSCB**

<b>Rajiv Gandhi Rehabilitation Package 2006 – 2007</b>				
TDIU	Pazhayar	58 (new) houses	TDIU	Earth work 10, Foundation Concrete laid 12, Basement 26, Lintel 10.
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work 8, Foundation Concrete laid 42, Basement 22, Site clearance-77
TDIU	Poompuhar	72 houses	TDIU	Earth work 24, Foundation Concrete laid 15, Basement 33.
		18 houses	TDIU	Earth work 18.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work 48, Foundation Concrete laid 29, Basement 11.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Foundation Concrete laid 25.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Basement level 15 Nos. Grade beam to laid for 5 Nos.
TNSCB	Andanapettai (Thideerkuppam)	72 (new) houses	TNSCB	Preparation for layout and estimates.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level and inside fillings completed for all 51 and 6 are in SIL level.
TNSCB	Boat Yard ( Keechankuppam )	9 (new) houses	TNSCB	Layout and estimates are under preparation.

<b>BSNL Package</b>				
TNSCB	Andanapettai (Thideerkuppam)	362 (new) houses	TNSCB	Out of 362, tender called in 28.06.07 for 264 houses for the balance 98 layout and estimates are under preparation.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with Panchayatars Keechankuppam to find out a solution.
TNSCB	Boat yard (Keechankuppam)	182 (new) houses	TNSCB	Layout and estimates are under preparation.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work 21, Foundation Concrete laid 15, Basement 42, Site clearance 52.
		51 (new) houses		Basement 8, Foundation Concrete 43
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work 57, Foundation Concrete laid 5. Beneficiaries list to be reconfirmed by DRO (R&R)
TDIU	Seruthur	233 (new) houses	TDIU	Earth work 152, Foundation Concrete laid 21, Basement 60.

## **VI. GENERAL INSTRUCTIONS**

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 15<sup>th</sup> July 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.

22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

**TENTATIVE SCHEDULE FOR NEXT MEETING**

<b>NAME OF THE MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
<b>NGO's Meeting</b>	<b>23.07.2007</b>	<b>4 to 6 p.m.</b>	<b>Mini Meeting Hall, Collectorate.</b>
<b>ADB Meeting</b>	<b>23.07.2007</b>	<b>6 to 7 p.m.</b>	<b>Mini Meeting Hall, Collectorate.</b>

**District Collector,  
Nagapattinam.**

**Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.**

To

All concerned officers.

Copy to :

1. Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
2. Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam.
3. The Joint Director, Fisheries, Nagapattinam.
4. EE, PWD (WRO), Thiruvarur.
5. EE, Fisheries (Eng. Division), Thanjavur.
6. PO, ICDS, Nagapattinam.