

# **MINUTES OF THE NGO'S WEEKLY REVIEW MEETING**

**Rc. No.4199/2006/J4**

**Dated: .04.2007.**

**Collector's Office,  
Nagapattinam.**

The Special Deputy Collector (R&R) has conducted the weekly NGO's review meeting on behalf of the District Collector, **16.04.2007** at 4 p.m in the Collector's Mini Conference Hall. The following Officers and NGOs has attended the meeting namely the SDC (L.A), RDO, Nagapattinam ST (L.A) Nagapattinam, ST (R.R) Nagapattinam., EE, AEE's (O&M) - TNEB, , BDO's, Kollidam / Keelaiyur / Sirkali / Thalainayar/Thirumarugal / Nagapattinam / Vedaranyam, JEE's Municipalities Nagapattinam & Vedaranyam, AEE –TNSCB, A Representative from NCRC & NGOs.

The following Officers/NGO's did not attend the meeting namely the RDO, Mayiladuthurai, EE – TWAD (Rural), EE - PWD (Buildings), EE-TDIU, APO – TDIU, EO's Town Panchayat – Tharangambadi & Vailankanni, Bitsunami, CWBC, IID TRUST, PCI, SEVA BHARATHI, SERVE THE HELPLESS, SEVAI, SIFFS, SRINIVASAN SERVICES TRUST and VOLUNTARIAT.

The following issues were discussed in the meeting,

NGO	Habitation	Problem	Department / Official Responsible	Solution
AREDS	Pappakovil – 2	Streetlight, Land filling and Drinking water	TNEB / TDIU / BDO	<ul style="list-style-type: none"> <li>TNEB to complete streetlight in 10 days.</li> <li>TDIU to prepare proposal for land filling of site.</li> <li>BDO, Nagapattinam to ensure sufficient quantum of drinking water supplied to the occupants.</li> </ul>
Bitsunami (Absent)	Naluvadhpathy	Poor strength of labour force	NGO	To increase the labour force.
CARE India	Palaiyar	EB House connection	TNEB/NGO/BDO	RDO Mayiladuthurai has assured to sort out the issue and allotment of houses to the beneficiaries by this week. – Pending for three weeks.
	Madavmedu	Finalisation of beneficiaries	SDC RR / NGO	Beneficiary list already submitted by the NGO and to be sent for approval to the District Collector.
CARE Plan	Kottaimedu	Inadequate labour force	ADB Engr./BDO	To deploy 150 labours to speed up the work.
CASA	Perumalpettai	EB House connection	TNEB/BDO	EB application received on 3.04.07 and will be completed on or before 25.04.07
CSI	Sellur	EB House connection	TNEB/NGO	The NGO is to provide service wire by this week and to be effected by TNEB.
DPG	Vanavanmahadevi	Non started houses	DPG / ADB Engr.	17 houses have already been started and remaining 6 permanent houses to be started by this week.
		Beneficiary List	DPG/RDO	Beneficiary list was handed over to RDO Nagapattinam. The RDO has stated that list was already published and allotment to be done this week.
EFFICOR	Kuttandiyur, Sathangudi, Manickapangu	Drinking water / Lot	TWAD (RWS) / RDO	<ul style="list-style-type: none"> <li>TWAD to visit the site for re-engineering the drinking water pipeline and public fountain lying below ground level after land filling.</li> <li>RDO to ensure lot to allot houses to the beneficiaries.</li> </ul>
GGF	Madathukuppam	Internal Wiring not done. Poor labour force.	RDO Mayiladuthurai	RDO Mayiladuthurai shall ensure that the discontinuation of construction by GGF, the beneficiaries list to be published and to finalise the beneficiaries early.
	Kadaikadu and Madathukuppam	EB House connection	TNEB / BDO	RDO Mayiladuthurai publish the list before the communities and finalise the same early.

HOLY CROSS	Kesavanpalayam	E.B House connection and Inauguration by March-07	TNEB / E.O Tharangambadi	<ul style="list-style-type: none"> <li>The NGO is to submit the beneficiaries list to TNEB to effect the service.</li> <li>RDO, Mayiladuthurai to make allotment and shift the beneficiaries to permanent houses.</li> <li>EO, Town Panchayat is to dismantle the temporary shelters once the issue sorted out by RDO.</li> <li>EO, Town Panchayat – Sand filling to be done.</li> </ul>
IID Trust (Absent)	Petrol Bunk Opposite	31 non started houses	IID/ADB Engr. / TNEB	NGO promised to start the construction in the last week meeting.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		<ul style="list-style-type: none"> <li>To complete the EB connection to the 35 houses occupied by the beneficiaries.</li> <li>The Technical Assistant concerned shall visit the site and report to SDC RR, regarding facilities in the house.</li> <li>SDC RR to send notice for absence.</li> </ul>
KUDUMBAM	Vettaikaraniruppu	Protection to NGO	RDO	RDO, Nagapattinam to initiate legal action on Mr. Rajkumar, M/o Saroja indulging in unlawful activities with the intention to cause disturbance to construction activities.
Lutheran World Services	Dharkas (Pazhayar)	Land Registration	S.T (L.A)	Land finalized for 107 houses and for 37 houses to be identified. SDC, LA to sort out the issue next week.
Mata	Sambathottam	Formation of New Road	ADB Engr. Nagai/Municipality SDC LA/	<ul style="list-style-type: none"> <li>The Municipality should prepare estimate, details of patta land for acquisition for laying new road to sea and to be furnished before next meeting (Pending for three weeks).</li> <li>The Municipality shall provide approach road in the site to facilitate for movement of materials.</li> </ul>
PDA	Vellapallam	Inauguration of 76 new houses	NGO/ RDO, Nagai/TNEB	RDO, Nagapattinam stated that the allotment is going on 16.04.07.
Rajiv Gandhi Multi Hazard Shelter	Neithal Nagar	Approach Road	Municipality Nagai	To Provide approach road to the site.
REAL PLAN	Chandrapadi	Non started houses / Completion Certificate / approach road	NGO/TDIU	<ul style="list-style-type: none"> <li>20 of 27 non started houses to be commenced this week as the dispute on availability of land was already settled by the ST (L.A) Mayiladuthurai.</li> <li>EE TDIU shall comply with providing completion certificate within a week. (Pending for three weeks).</li> <li>TDIU to lay approach road.</li> </ul>
Salvation Army	North Poigainallur	Water supply	TWAD (RWS)	To effect water supply to the houses for which allotment for 7 houses done by RDO, Nagapattinam
Serve the Helpless (Absent)	Thethi	Beneficiaries list	RDO	RDO to enumerate the list of occupants and report to this office by this week.
Seva Bharathi (Absent)	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/SDC LA	RDO & SDCLA to sort out the issue.
	Panangudi	Inadequate labour force	NGO / ADB Engr.	NGO to deploy more labours this week.

SEVAI (Absent)	Vanagiri, Pillai Colony.	EB House Connection	TNEB/BDO	EB connection erected at Vanagiri and Pillai Colony and service wire to be provided by the NGO.
	Poombuhar	Site for construction of 20 in situ houses	NGO	The NGO shall construct 20 houses in the land available within the new site.
SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi <b>Total</b>	85 new houses 289 in-situ houses 150 new houses. 340 in-situ houses. <b>864 houses non started.</b> Toilets not constructed	SIFFS / ADB Engr./RDO Mayilauthurai	SDC, RR has convened a meeting on 13.04.07.
	Sathangudi	Additional land	ST (L.A)	To finalise early.
SOS	Pudhukuppam	EB Connection	TNEB	EB connection to be completed this week, the NGO scheduled to inaugurate on 3.05.07. The RDO Mayiladuthurai to publish the list and make individual allotment early.
Sugam	Chandrapadi	Settlement of Amount from Tsunami Fund	SDC RR/TNEB	<ul style="list-style-type: none"> <li>Payment made to SE – TNEB by SDC (R&amp;R)</li> </ul>
TMSSS	Vailankanni (pookaratheru)	165 non started houses	TMSSS / ADB Engr. / TNEB	The NGO has withdrawn 165 houses to be intimated to Govt. along with beneficiaries list. The RDO Nagapattinam to finalise the beneficiaries this week.
		Internal Road	EO Town Panchayat	Tender on 11.04.07.
	Arcottuthurai, Kollitheevu, Mottandithoppu Chavadikuppam, Andanapettai & Sellur	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
			ADB, TDIU	Tender to be called after the approval of Bid document
			ADB, TDIU	
	Arcottuthurai	Inadequate labour force.	TMSSS / ADB	NGO to be double the labour force
	Kollitheevu	Widening of approach Road	Municipality/ VDM	To be included under ADB
	Maniyantheevu	Provide service wire	TMSSS	The NGO to provide service wire for 23 houses.
TRC	Steel Rolling Mill	Beneficiaries finalisation	RDO / TNEB	<ul style="list-style-type: none"> <li>RDO to submit the scrutinized beneficiaries list and make individual allotment.</li> <li>JE, TNEB. (Mr. S. Mohan) to replace HT line wire by cable passing through nearby permanent house.</li> <li>To complete the EB connection to common sewerage plant.</li> </ul>
UELCI	Chandrapadi	Land Survey	RDO Mayiladuthurai	RDO Mayiladuthurai has visited the site and to initiate land acquisition process early.
Voluntariat	Chinnurpettai	Service wire	NGO	To provide service wire to effect EB connection by TNEB.

<b>Rajiv Gandhi Rehabilitation Package 2006 – 2007</b>				
TDIU	Pazhayar	58 (new) houses	TDIU	Work order issued on 16.03.07 and work started.
TDIU	Poompuhar	149 (new) houses	TDIU	Tender opened, bit evaluation sent on 12.04.07 and orders awaited.
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Work order issued on 12.04.07.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Work started.
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Bid evaluation report sent on 12.04.07 and orders awaited.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Work order issued.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out the solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Earth work was started for 33 houses and foundation concrete is in progress.
<b>BSNL Package</b>				
TNSCB	Mahalakshmi Nagar (Akaraipettai)	362 (new) houses	TNSCB	layout prepared for 264 houses and re-tendered for third call.
			S.T (L.A)	Land acquisition is pending for 98 houses.
TDIU	Vanagiri	130 (new) houses	TDIU	Work started.
		51 (new) houses		Bid evaluation report sent to TPIU and orders awaited.
TDIU	Thideerkuppam (Akaraipettai)	62 (in-situ houses)	TDIU	Bid evaluation report sent to TPIU and orders awaited.
TDIU	Seruthur	233 (new) houses	TDIU	Bid evaluation report sent on 12.04.07 and orders awaited.

## **GENERAL INSTRUCTIONS**

- All the NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
- The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
- The BDOs, shall process the application for streetlight through the President, village Panchyat.
- The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
- The works related to basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
- All the NGOs are requested to complete the construction of permanent houses on or before 31<sup>st</sup> March 2007.
- All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
- The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
- The ADB engineers are request to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
- The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
- The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
- The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
- The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
- The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
- The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
- The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
- The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
- The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
- The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
- The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
- The NGO's shall insure the houses in the name of spouse and nominated by Husband.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

### **TENTATIVE SCHEDULE FOR NEXT MEETING**

<b>NAME OF THE MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
NGO's Meeting	23.04.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	23.04.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

**District Collector,  
Nagapattinam.**

**Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to Statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.**

**To  
All concerned officers.**