

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Re. No.4199/2006/J4

Dated: .05.2007.

**Collector's Office,
Nagapattinam.**

THE DISTRICT COLLECTOR HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **14.05.2007** AT 4 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. THE DISTRICT REVENUE OFFICER (R&R),
2. SDC (L.A),
3. RDO, NAGAPATTINAM / MAYILADUTHURAI,
4. ST (L.A) NAGAPATTINAM / MAYILADUTHURAI,
5. APO,EE, (TDIU),
6. EE, AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
7. EE, (TWAD),
8. EO'S TOWN PANCHAYAT – THARANGAMBADI & VAILANKANNI,
9. BDO'S, KOLLIDAM / KEELAIYUR / SIRKALI / SEMBANARKOVIL / THALAINAYAR/THIRUMARUGAL
10. MUNICIPAL ENGINEERS VEDARANYAM, AND NAGAPATTINAM.
11. AEE –TNSCB,
12. NCRC & NGOS.

THE FOLLOWING OFFICERS/NGO'S DID NOT ATTEND THE MEETING NAMELY THE EE-PWD, BDO, NAGAPATTINAM, IID TRUST, JOSEPH EYE HOSPITAL, KUDUMBAM, LUTHERAN WORLD SERVICE, MATA AMIRTHANANDAMAYI MATH, PCI, ROTARY, SRINIVASAN SERVICES TRUST, VOLUNTARIAT, WORD AND DEED, YMCA

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
BDO's	-	Listing of construction activities	-	The Collector instructed all the BDO's (except Mayiladuthurai, Kuthalam, and Thirukkuvalai) should bring the details of constructions like Non MoU houses, Balwadies, school buildings, net mending centre etc.,
Bitsunami	Naluvadhaphathy	Poor strength of labour force	ADB Engr. / NGO	NGO assured that 68 people are working today. ADB Engr to verify
CARE India	Palaiyar	Allotment of houses /	RDO	RDO told that allotment will be done on 23rd after carrying meeting with Panchyatdars.
		EB House connection	/ TNEB	Work in progress
	Madavmedu	Finalisation of beneficiaries	NGO	NGO not yet given the lists for in-situ and new houses.
	Madavmedu	7 Non started houses	NGO	To commence this week.
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	BDO	NGO given final chance.
CASA	Perumalpettai	EB House connection	NGO	NGO to give allotment list to TNEB
	Thoduvai & Koolaiyar	Stability Certificate	EE, TDIU	EE, TDIU assured to give within two days.
CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	List of construction details local body wise was given to CEO office. CEO officials to examine and report about setting up / relocating of schools on or before 21.05.07
CWBC	Dharkas (Thonithurai)	EB House connection	NGO/TNEB	Only one house pending. Dismantling of electrical poles work is in progress.

	Kameshwaram	Non started houses	DPG / ADB Engr.	17 houses have already been started and remaining 6 permanent houses to be started by this week.
DPG	Vanavanmahadevi	House allotment	DPG/RDO	<ul style="list-style-type: none"> ✚ Beneficiary list was handed over to RDO Nagapattinam. RDO has stated that work will be completed within by this week. ✚ The NGO to start 4 non started in-situ houses immediately.
	Vellapallam	Availability of site	TMSSS / TDIU	TMSSS to handover the site. Modalities of providing EB connection, sanitation for TMSSS houses to be sorted out in consultation with TDIU.
District Supply Officer / Joint Registrar (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op)	Reported that 16 shops are needed. Out of this for 2 shops mere change of shop will be sufficient. For 2 shops proposal to be sent to Govt. For 10 shops Collector can issue orders. For 2 shops number of cards is lesser.
GGF	Madathukuppam	Service Wire connection	NGO	For 54 houses work completed. NGO assured to complete the entire work soon.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO Myd	RDO Myd finalise the list. The finalist should be given to DRO (R&R).
HOLY CROSS	Kesavanpalayam	House allotment	RDO	RDO, Mayiladuthurai to make allotment and shift the beneficiaries to permanent houses this week.
		Approach Road and Land Filling	EO	EO, Town Panchayat – Sand filling and approach road work to be done. EO to send the proposal immediately and report.
		Issuing of completion certificate	EE TDIU	EE TDIU assured to give completion certificate within two days.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO	APO to take over the site immediately.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		NGO to increase labour force at Thethi and Ambedkar Nagar
Jamat Ulma Hind	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt. Notice issued.
KARAM	Kameshwaram	Incomplete the construction work.	TDIU/EE	To take up the pending work under ADB schemes.
LWS (Absent with permission)	Thirumullaivasal	EB house connection	TNEB	For 191 houses poles are not erected.
	Palayar (Dharkas)	12 in-situ and 26 new non started houses	NGO	To start this week.
Lions Club	Arcottuthurai	50 Non MoU houses	NGO	To sign MoU. To hand over the land to Govt. Notice issued.
PCI (Absent)	Kameshwaram	Beneficiaries not occupying the houses	RDO	RDO to finalise the allotment immediately.
PDA	Keechankuppam	Temporary EB connection to school building	NGO	NGO to give application to TNEB immediately.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses	-	Non MoU houses list given to BDO's / RDO's. They are requested to compel the NGO to sign MoU or to stop the work immediately.
REAL PLAN	Chandrapadi	Non started houses	NGO/TDIU	20 non started houses to be commenced.

Rajiv Gandhi Trust	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Fund to be diverted to Municipality.
Salvation Army	North Poigainallur	Beneficiaries list	RDO	RDO, Nagapattinam to allot remaining houses this week.
Serve the Helpless	Thethi	Handing over of land	NGO	The NGO to handover the land as gift deed to Govt. Notice issued.
Seva Bharathi	Keechankuppam (Boat Yard)	Allotment of houses to prevent thefts	RDO/NGT/SDC LA	RDO & SDCLA to sort out the issue within before 23 rd May 2007.
		Temporary EB connection	TNEB	To take action immediately.
		Finalisation of beneficiaries	RDO / SDCLA	To finalise the number so as to decide no. of houses to be allotted to TNSCB
		Shifting of EB poles	TNEB	To take action immediately.
	Muttam and Melamovarkarai	Building plan approval and layout approval	EE PWD (Buildings) / DD TCP	J4 to contact and get these immediately.
	Melamovarkarai	88 Non started houses	NGO	To start this week.
	Muttam	62 Non started houses	NGO	To start this week.
SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	24 new houses 289 in-situ houses 345 in-situ houses. 658 houses non started. Toilets not constructed	SIFFS / ADB Engr./RDO Mayilauthurai	<ul style="list-style-type: none"> ☛ Beneficiaries list finalised for 1130 ☛ NGO promised to commence the construction of toilet in the month of June. ☛ SIFFS to meet Collector along with DRO, RR tomorrow at 4.00 p.m.
	Sathangudi	Beneficiaries reluctant to sign EB application	RDO Mayiladuthurai	To sort out this issue.
	Karan Theru / Pudhupalayam	Approach Road	EO	To finish in this week.
SOS	Pudhukuppam	EB Connection	RDO	<ul style="list-style-type: none"> ☛ RDO told that there are 20 ineligibles included and 13 eligibles excluded. RDO to finalise the list soon and allot houses. ☛ The NGO to complete pending works for 44 houses immediately by June end.
TMSSS	Vailankanni (pookaratheru)	165 non started houses	RDO	RDO to finalise the beneficiaries so as to decide number of houses to be allotted to TNSCB.
		Internal Road	EO Town Panchayat	Evaluation report sent to Director Town Panchayat.
	Arcottuthurai, Kollitheevu, Mottandithoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur		ADB, TDIU	Tender to be called after the approval of Bid document
	Maniyantheevu	Provide service wire	TMSSS	APA take necessary action to provide service wire for the constructed houses.
	Chavadikuppam	Provide service wire		
	Savariyar Kovil	One of the contractor is a non performer	NGO	The NGO to decide on the contractor this week.
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner / Engr	Municipal Engr to assess and tax all houses and give water supply connection as per norms.

TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies	To give applications for streetlights
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Non started houses Temporary EB connection Individual House Connections	NGO TNEB NGO	Non started houses to be commenced. EB to give connection immediately. NGO to give applications in the name of Collector.
	Savariyar Koil 1	100 Non started houses	NGO	To start this week.

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Footing concrete complete for 20 houses
TDIU	Poompuhar	149 (new) houses	TDIU	Marking work commenced
TDIU	Poompuhar	90 {72 in-situ+ 18 New} houses	TDIU	Marking work commenced
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Marking work commenced
TDIU	Vellapallam	25 (in-situ) houses	TDIU	Work order issued.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Preliminary marking work commenced
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	RDO and SDC LA, Nagapattinam to convene a meeting with panchayatars Keechankuppam to find out a solution.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Grade beam work is in progress for 12 houses.
BSNL Package				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Layout prepared for 264 houses and re-tendered for third call on 2 nd week of May.
			S.T (L.A)	Land acquisition is pending for 98 houses.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work excavation under progress for 22 houses.
		51 (new) houses		Work order issued
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Work order issued.
TDIU	Seruthur	233 (new) houses	TDIU	Earth work for 20 houses in progress

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. The BDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 31st May 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.
13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	21.05.2007	4 to 5 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	21.05.2007	5 to 6 p.m.	Mini Meeting Hall, Collectorate.

**District Collector,
Nagapattinam.**

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

**Copy to : Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam**