

MINUTES OF THE NGO'S WEEKLY REVIEW MEETING

Rc. No.4199/2006/J4
 Dated: .07.2007.

Collector's Office,
Nagapattinam.

THE DISTRICT COLLECTOR HAS CONDUCTED THE WEEKLY NGO'S REVIEW MEETING ON **03.07.2007** AT 4.00 P.M IN THE COLLECTOR'S MINI CONFERENCE HALL. THE FOLLOWING OFFICERS AND NGOS HAVE ATTENDED THE MEETING.

1. PROJECT OFFICER, DRDA, NAGAPATTINAM.
2. DRO (R&R), NAGAPATTINAM
3. SDC (L.A), NAGAPATTINAM.
4. SDC (R&R), NAGAPATTINAM.
5. RDO, NAGAPATTINAM / MAYILADUTHURAI.
6. DSO, NAGAPATTINAM.
7. S.T (L.A) NAGAPATTINAM, MAYILADUTHURAI
8. E.E., & APO (TDIU), NAGAPATTINAM.
9. E.E., AEE'S (O&M) - TNEB, NAGAPATTINAM / SIRKALI,
10. AEE -TNSCB, NAGAPATTINAM.
11. AEE, TNEB, NAGAPATTINAM.
12. AEE, TWAD, RWS, NAGAPATTINAM.
13. CEO, NAGAPATTINAM.
14. DEO, NAGAPATTINAM.
15. TAHSILDARS, VEDARANYAM / NAGAPATTINAM / KILVELUR / SIRKALI.
16. BDOs, KOLLIDAM / SIRKALI / SEMBANARKOVIL / THIRUMARUGAL / NAGAPATTINAM / KEELAIYUR / THALAINAYAR / VEDARANYAM.
17. MUNICIPAL ENGINEERS VEDARANYAM, NAGAPATTINAM.
18. J.E. TNEB, SIRKALI / VAILANKANNI / VELIPALAYAM / SEMBANARKOIL
19. PO, ICDS, NAGAPATTINAM.
20. NCRC & NGOS.
21. EO. (TOWN PTS), VAILANKANNI

THE FOLLOWING OFFICERS / NGOs DID NOT ATTEND THE MEETING NAMEDLY CARE INDIA, CEE SOUTH, GGF, HOLY CROSS, IID TRUST, JOSEPH EYE HOSPITAL, KUDUMBAM, MATA AMIRTHANANDAMAYI, PCI, SIFFS, SRINIVASAN SERVICES TRUST.

THE FOLLOWING ISSUES WERE DISCUSSED IN THE MEETING:

NGO	Habitation	Problem	Department / Official Responsible	Solution
AREDS	Papakovil	Laying of approach road and land filling	EE., TDIU	Tender finalized. Work order to be given before 06.07.2007.
	Vilunthamavadi, Papakovil	Stability Certificate	EE,TDIU	Improper curing in Vizhunthamavadi. NGO informed. For Pappakovil certificate will be given this week.
BDOs / EOs / Municipalities	All habitations	Listing of construction activities	Respective Local Bodies	A copy of the list submitted by BDOs / EOs to TDIU should be handed over to DRO, RR. Both Municipalities are yet to submit the details. Pending for more than one month.
		To assess number of streetlights and capacity of OHT and number of public Taps.	Respective local bodies along with TWAD.	<ul style="list-style-type: none"> • All BDO, EOs and Municipal Engineers should assess the number of streetlights for all location and give applications. • All BDO, EOs and Municipal Engineers should assess the number of public Taps and capacity of OHTs / requirement of LPCD in consultation with TWAD, for all location and finalise.

CARE India (Absent)	Palaiyar	Completed but not handed over houses (545)	RDO / TNEB / TWAD/ TDIU/ BDO	<ul style="list-style-type: none"> Allotment done for 486 houses by RDO, of which 127 were occupied. NGO completed service wire connection works for only 127 houses. Only 400 E.B applications given by NGO. NGO did internal wiring for 281 houses only.
	Madavmedu	Finalization of beneficiaries	NGO / RDO	List given by NGO will be approved in this week.
	Madavmedu	Crossing of EB lines	EE, TDIU	Amount not paid by TDIU. However, works started.
CARE Plan	Kottaimedu	Inadequate labour force and contractor problem	NGO / BDO / RDO	<ul style="list-style-type: none"> Only 40 are working. E.B. Application not yet given by NGO. NGO to increase work force.
		Road connecting Kottaimedu and Madavamedu	BDO	To send proposals for laying road between Kottaimedu and Madavamedu.
		Closing of Illicit prawn Farm.	RDO	To close the illicit prawn farm adjoining the construction site so as avoid water inundation.
CASA	Perumalpettai	Land Filling for last three rows of houses	TDIU	EE has assured to send the sub project proposal to PIU. Pending for two weeks.
	Pushpavanam	Dismantling of temporary shelters	BDO	Works started. Already 55 were dismantled. BDO assured to dismantle all by tomorrow.
CEO / DEO	All habitations	Requirement of Schools at New habitations	CEO/DEO	Report from DEEO is awaited as told by CEO. On a whole about 5 middle and elementary schools require relocation.
CSI (Absent)	Sellur	Providing septic tanks	TDIU (Narayanasamy)	Type design obtained from TPIU. Tender will be called this week.
		Temporary toilets	BDO / TDIU	Temporary shelters dismantling amount can be utilised as suggested by PO / DRDA.
		Completed but not handed over houses	RDO / NGO / EB / TWAD	CRA instructed to allot and handover the 70 completed houses immediately after completing all pending works.
CWBC	Dharkas (Thonithurai)	Completion Certificate	EE, TDIU	To be given this week taking into account the non provision of kitchens.
DPG	Vanavanmahadevi	Withdrawing 4 houses	NGO	NGO reported to withdraw 4 houses due to non clearance of site by the beneficiaries.
	Vellapallam	Service wire connection	BDO	For 55 houses on northern side completed. Work on southern side (78) will be finished this week.
	Villunthamavadi (South)	Approach to Mayanam	EE, TDIU	To include in sub project proposals.
	Vanavanmahadevi	Streetlights	TNEB	Amount sanctioned. Work to commence this week.
DSO / JR (Co-op)	-	Identification, bifurcation and relocation of PDS shop in all new habitations	DSO/JR (Co-op) / JD Fisheries	5 proposals received by DSO from J.D Fisheries, are under scrutiny by DSO. JRCS is yet to give 7 proposals.
EFICOR	Kuttiyandiyur	Pipeline crossing the street	TWAD	To relocate. Issue pending for more than one month.
GGF	Madathukuppam	Construction process / Service Wire connection	NGO / BDO / RDO	Only 5 are working as reported by BDO. Govt. can take up these houses. TDIU to prepare estimates.
		Shifting HT line	TNEB	To convince people and commence work.
	Kadaikadu & Madathkuppam	Finalisation of Beneficiaries	RDO	RDO to allot houses immediately.

HOLY CROSS (Absent)	Kesavanpalayam	Approach Road and Internal Road	E.O	Tender opening on 13.06.07.
IID Trust (Absent)	Petrol Bunk Opposite and Railadi Keelpuram	36 non started houses	NGO	NGO to start all houses this week otherwise MoU will stand cancelled and these houses will be taken up by Government.
	Silladi Nagar/ Thethi-67, Ambedkar Nagar (S)	Inadequate labour force. (Thethi)		
Jamiat Ulma Hind	Thethi	Handing over of land	NGO / BDO	NGO assured to register the land in the name of beneficiaries.
		Incomplete construction	TDIU	Notice served. No reply received. Hence MoU cancelled. TDIU to take up these houses. TDIU to send proposals to TPIU.
Joseph Eye Hospital (Absent)	Poompuhar	EB house connections for 21 in-situ houses	BDO / TNEB	Issue reported by BDO. BDO has to collect applications and handover to EB.
KARAM	Kameshwaram	Incomplete construction work.	TDIU/EE	Estimates given to TPIU.
LWS	Thirumullaivasal	Service wire connection	NGO	Service wire connection for 30 houses. Work will be completed in this week.
	Palayar (Dharkas)	1 in-situ and 8 new non started houses	DRO, RR	8 beneficiaries are not willing to relocate. DRO RR will inspect the site and sort out this issue by this week.
		Deletion of One Beneficiary & addition of two more as reported by NGO.		
Thirumullaivasal	Inauguration in August 2007.	NGO / BDO / RDO / EE, TWAD	All the basis amenities to be completed within two weeks. RDO to complete allotment also.	
Lions Club (Absent)	Arcottuthurai	50 Non MoU houses	NGO / BDO	BDO reported that NGO will arrange for donating the land as gift immediately. BDO to follow up and report next week.
PDA	Seruthur	Septic Tanks not provided by NGO.	TDIU	TDIU to prepare estimate and send proposals to TPIU.
RDO's & BDO's	-	Stoppage of construction of Non MoU houses.	BDOs /DRO	<ul style="list-style-type: none"> • Hope Kolkotta Foundation and Ramakrishna Mission had already handed over the Non MoU houses to the beneficiaries in 2006 beginning. • TDIU to take up the pending works at Neithal Nagar constructed by Ramakrishna Mission as suggested by OSD R&R. Nagapattinam Municipality also to provide Basic Amenities. • VDS, MoU to be prepared and handed over this week. • VDS (Arapallam, Nallur and Muthalaimedu) and ISED (Mathampattinam, Thennampattinam, Konyampattinam and Neithavasal) are yet to submit MoU. Concerned BDO's are constructed to stop the work till then.

REAL PLAN	Sellur	Wiring for 100 houses	NGO	For 75 houses internal wire work completed.
		Completion of construction works	NGO	To complete all houses before 15 th July 2007.
		EB house connections	TNEB	To be completed by TNEB this week.
		Approach road and bridge across Devanathy connecting Real Plan site burial ground with Nagapattinam Municipality	TDIU	Estimates to be prepared.
		Additional OHT	TWAD	Work order issued.
		Water pipe lines not yet laid	TWAD	Work order issued.
	Sangilikuppam	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	Ready for handing over. All amenities and allotment should be ensured.
Rajiv Gandhi Trust (Absent)	Neithal Nagar	Approach Road to Cyclone Shelter	Municipality	Forwarded to CMA Office. Municipality to take follow up action.
Salvation Army	North Poigainallur	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD	Ready for handing over. All amenities and allotment should be ensured.
Serve the Helpless (Absent)	Thethi	Handing over of land	NGO/BDO	NGO prepared to execute gift deed. BDO to follow.
SEVAI	Poombuhar	Land filling	APO / TDIU	Estimates approved by TPIU.
Seva Bharathi	Keechankuppam (Boat Yard)	Shifting of EB poles	TNEB	EB demand forwarded to TDIU by SDC,LA. To be sanctioned from TDIU.
	Panangudi	Septic Tanks will not be constructed by NGO	TDIU	To be sanctioned from TPIU
		EB application	NGO / BDO	NGO promised to submit the EB application on 20.06.07 BDO to take follow up action.
SIFFS (Absent)	Chinnangudi Chinnangudi Sathangudi Sathangudi Total	19 new houses 289 in-situ houses 345 in-situ houses. 653 houses non started.	NGO	All non started in-situ houses will be taken up by TDIU / TNSCB.
	Karan Theru / Pudhupalayam	Approach Road	EO, TP	Will be laid this week.
	Sathangudi Chinnangudi	Toilets not constructed	NGO	NGO promised to commence the construction of toilet this month.
SST (Absent)	Keelamovarkarai	Land filling	TDIU	Tender to be called for.
		Service wire connection for 44 houses	NGO	To complete this week.
TMSSS	Vailankanni (pookaratheru)	165 withdrawn houses	DRO/RR	To be taken up by TNSCB. Orders to be issued.
		Internal Road	EO, Town Panchayat	Evaluation report sent to Director Town Panchayat and reply expected this week.
	Arcottuthurai, Kollitheevu, Mottandithoppu Poovanthoppu	Land filling work	Municipality/ Vdm.	Proposals sent to CMA. Reply awaited.
	Andanapettai & Sellur		TDIU	Tender Notice will be issued on 06.07.2007.
	Savariyar Kovil	One of the contractor is a non performer	NGO	Additional labour force to be deployed and the works should start immediately.
	All Sites	Service connections to houses	NGO / TDIU / Vedaranyam Municipality	On behalf of Municipalities and Town Panchayats, APO, TDIU has to sanction the amount.

TMSSS	All Sites	Temporary Toilets	NGO	To provide temporary toilets in Andanapettai, Ariyanattu Street, Mahalakshmi Nagar and Vailankanni immediately.
	Arcottuthurai, (250+44) Chavadikuppam, (100) Maniyatheevu, (23) Sellur, (150) Vailankanni (150)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	CRA instructed to allot and handover all the houses immediately after completing all pending works.
	Andanapettai, Ariyanattu Street, Mahalakshmi Nagar Vailankanni and Vellapallam.	Service wire connection	BDOs / EO / Municipalities	To provide service wire connection for all these four sites.
	Sellur	Deepening, widening and constructing retaining wall for the pond situated on the western side of OHT	TDIU	Estimate under preparation. Collector instructed to complete this work by this week.
		Providing culvert	TDIU	
		Providing retaining wall to be bigger pond on the eastern side of TMSSS site.	TDIU	
Sellur-2, Andanapettai-1, Saveriyarkovil-2	ICDS centre Building Plan approval.	PO, ICDS	Pending for more than 20 days.	
TRC	Steel Rolling Mill Site	Individual water connection	Municipal Commissioner	Municipal Engr. has assured that, Tax assessment work is still in progress and will be completed this week.
TNEB	Vanavanmahadevi Sambathottam Ambedkar Nagar	Streetlight connection	Concerned Local bodies / TNEB / TDIU	For Vanavanmahadevi, Panchayat President gave applications for streetlights. Demand given by TNEB. Amount sanctioned. Letter to be given by Municipality for approval from CMA for Ambedkar Nagar and Sambathottam. Work is in progress.
UELCI	Sellur	Individual House connections	TNEB	To complete work before 15 th July 2007.
		Retaining wall to the pond adjoining the UELCI site	TDIU	Estimates to be prepared by this week.
		For the 2 nd site water pipe line not laid	TWAD	Will be completed this week. Pending for two weeks.
World Vision	Nambiyar Nagar (Municipal Off. Opp.)	Individual House Connections	NGO / ST,LA	For urban area, NGO will give tomorrow and rural area after two days.
		Approach Road – Old Nagore Road	Municipality	Nagapattinam Municipality to send the proposals to CMA this week.
	Kallar	Internal Road, Leech pit, Drainage facility	TDIU	Work order to be issued before 06.07.2007. Type design approved by TPIU. Job will be entrusted to any willing NGO.
		Deepening and widening of the channel and connecting it to Kaduvayar	PWD / WRO	Proposed to have field inspection tomorrow as told by NGO. EE. TDIU to depute Narayasamy, AEE., also.
		EB connection for Anganwadi, Community Hall and School buildings	TNEB / BDO	President gave applications to the TNEB for community hall and school building. For anganwadi PO, ICDS to give applications.
	Savariyarkoil 1 (205)	Completed but not handed over houses	RDO / TDIU / BDO / EB / TWAD / Municipality	CRA instructed to allot and handover the 44 completed houses immediately after completing all pending works.
YMCA	Sellur	For 2 rows, water pipe line not yet started	TWAD	Work order issued.
		Land filling	TDIU	Tender Notice on 06.07.2007.

Rajiv Gandhi Rehabilitation Package 2006 – 2007				
TDIU	Pazhayar	58 (new) houses	TDIU	Earth work 10, Foundation Concrete laid 12, Basement 26, Lintel 10.
TDIU	Poompuhar	149 (new) houses	TDIU	Earth work 8, Foundation Concrete laid 42, Basement 22, Site clearance-77
TDIU	Poompuhar	72 houses	TDIU	Earth work 24, Foundation Concrete laid 15, Basement 33.
		18 houses	TDIU	Earth work 18.
TDIU	Vanagiri	88 (in-situ) houses	TDIU	Earth work 48, Foundation Concrete laid 29, Basement 11.
TDIU	Vellappallam	25 (in-situ) houses	TDIU	Foundation Concrete laid 25.
TNSCB	Mela Vanjore (Panangudi)	20 (new) houses	TNSCB	Basement level 15 Nos. Grade beam to laid for 5 Nos.
TNSCB	Mahalakshmi Nagar (Thideerkuppam)	72 (new) houses	TNSCB	Preparation for layout and estimates.
TNSCB	Saveriyarkoil (Ariyanattu Street)	51 (new) houses	TNSCB	Basement level and inside fillings completed for all 51 and 6 are in SIL level.

BSNL Package				
TNSCB	Mahalakshmi Nagar (Akkaraipettai)	362 (new) houses	TNSCB	Out of 362, tender called in 28.06.07 for 264 houses for the balance 98 layout and estimate is under preparation.
			S.T (L.A)	RDO and SDC LA, Nagapattinam to convene a meeting with Panchayatats Keechankuppam to find out a solution.
TNSCB	Boat yard (Keechankuppam)	191 (new) houses	-	Layout and estimates preparation.
TDIU	Vanagiri	130 (new) houses	TDIU	Earth work 21, Foundation Concrete laid 15, Basement 42, Site clearance 52.
		51 (new) houses		Basement 8, Foundation Concrete 43
TDIU	Thideerkuppam (Akkaraipettai)	62 (in-situ houses)	TDIU	Earth work 57, Foundation Concrete laid 5. Beneficiaries list to be reconfirmed by DRO (R&R)
TDIU	Seruthur	233 (new) houses	TDIU	Earth work 152, Foundation Concrete laid 21, Basement 60.

Closing of Temporary Shelters

Location of the Temporary Shelter	No. of Temporary shelters yet to be vacated	Officer Responsible	Issues
DRO Bungalow backside	600	RDO	TMSSS to complete all houses in Andanapettai (222), Saveriyarkoil (285) and Mahalakshmi Nagar (210)
Oosi Matakoil (Ariyanattu Street)	140	RDO	
Vailankanni (Konarthoppu)	352	RDO	TMSS, 278 houses.
Vailankanni (Magilchi Matakoil)	134	RDO	
Seruthur	223	RDO	RDO told that allotment will be done immediately and all shelters will be vacated this week.
Thambidurai park	218	DRO (R&R) & SDC (R&R)	UELCI and YMCA houses in Sellur.
Arcottuthurai	170	BDO	BDO to report about the occupancy tomorrow. Almost all shelters remain vacant as told by BDO.

Chinnangudi	160	RDO	SIFFS 180 houses.
ITI Campus	155	SDC (L.A)	Jamiat Ulama Hind 86 houses.
Pushpavanam	139	BDO	Already 55 dismantled and remaining will be cleared in two days.
E.G.S Pillai Dental College	99	RDO	REAL Plan Sellur
Pudupettai	80	RDO	EFICOR told that all 80 can be moved to permanent shelters immediately. RDO to follow up and dismantle.
Sivan koil Nanadavanam	50	RDO	CSI, Sellur
Mela Vanjore	46	RDO	Seva Bharathi Panangudi.
Kizhmoovarkarai & Melamoovarkarai	44	RDO	SST houses.
Periyakutthagai	38	-	Not maintained by Govt. and hence can be deleted from the list from next week onwards.
Vedanayagam Chetty Street (Near ADM College)	37	RDO	TMSSS, Sellur.
Keechankuppam	36	RDO	To dismantle this week.
North Poigainallur	26	RDO	To dismantle this week.

GENERAL INSTRUCTIONS

1. The NGOs are requested to collect the approved beneficiaries list from SDC (R&R) and publish the list before the community well in advance and sort out the discrepancies in case.
2. The Allotment of houses to be done in presence of RDOs and Tahsildars in the format obtained from SDC (R&R) before inauguration.
3. TheBDOs, shall process the application for streetlight through the President, village Panchyat.
4. The BDOs, EOs and Municipal Commissioners shall intimate TNEB about the tentative requirement of houses/street lights to be electrified, well in advance so as to facilitate the TNEB for placement of indent.
5. The basic amenities such as electrification, internal concrete roads, drinking water shall be done in consultation with the respective local bodies to avoid wastage.
6. All the NGOs are requested to complete the construction of permanent houses on or before 15th July 2007.
7. All the permanent houses shall be insured in the name of beneficiaries for a period of not less than 10 years.
8. The ADB Engineers and BDOs shall inspect the site once in a week and report on the progress of construction, may reach this office on or before Thursday.
9. The ADB engineers are requested to monitor the progress on individual house/street lights EB connection and are expected co-ordinate between the NGOs and TNEB .
10. The APO, TDIU is requested to analysis the requirement of type of sewerage treatment plant for each habitation with technical guidance from TWAD.
11. The RDO's/Municipal Commissioners/EO Town Panchayats shall ensure that all the beneficiaries names find in the respective Electoral Roll.
12. The RDO's shall examine the necessity of PDS shops within their habitations or to ensure the beneficiaries are availing nearest PDS shops.

13. The RDO's shall issue joint pattas to the beneficiaries in the name of husband and spouse once the relinquishment obtained from the beneficiaries in written.
14. The RDO's to ensure that the beneficiaries shall not be allowed to enjoy relinquished land/house once moved to permanent houses.
15. The Municipal Commissioner's/BDO's/EO's shall assign numbers to all houses and ensure House Taxes collected from all the beneficiaries within their jurisdiction.
16. The RDO's and Tahsildar's should find new Mayanam well in advance nearby each habitation in consultation with community.
17. The BDO's shall dismantle the temporary shelters immediately once the permanent houses handed over to the beneficiaries.
18. The BDO's shall ensure that amount from dismantling of temporary shelters deposited in the Collector's account without fail.
19. The Non MoU NGOs also shall ensure their attendance from next meeting onwards.
20. The NGO's are directed to furnish the details of funding agencies to the SDC (R&R).
21. The NGO's shall insure the houses in the name of spouse and nominated by Husband.
22. All NGO's are requested to furnish the house number details for the beneficiaries who had occupied the houses after allotment.

The District Collector insisted that all the NGOs to concentrate more on non-started houses and also progress on started houses in future.

TENTATIVE SCHEDULE FOR NEXT MEETING

NAME OF THE MEETING	DATE	TIME	VENUE
NGO's Meeting	09.07.2007	4 to 6 p.m.	Mini Meeting Hall, Collectorate.
ADB Meeting	09.07.2007	6 to 7 p.m.	Mini Meeting Hall, Collectorate.

Sd./---
District Collector,
Nagapattinam.

/True Copy/Forwarded by Order/

for District Collector.

Note: - All the Officer's and NGOs are requested to ensure their attendance 15 minutes earlier to statutory time scheduled without fail. Any changes regarding the schedule of meeting shall be intimated in advance.

To

All concerned officers.

Copy to :

1. Joint Registrar of Co-operative Societies & District Supply officer, Nagapattinam
2. Chief Educational Officer, District Educational Officer, District Elementary Educational Officer, Nagapattinam
3. The Joint Director, Fisheries, Nagapattinam.
4. EE, PWD (WRO), Thiruvarur.
5. EE, Fisheries (Eng. Division), Thanjavur.
6. PO, ICDS, Nagapattinam.